



User's Manual

For

Special Foreign Currency Account Monitoring System (SFCAMS)

Foreign Exchange Policy Department

Bangladesh Bank

Head Office

Dhaka-1000




Introduction: The purpose of this software is to monitoring Foreign Currency Account Transaction. This document will guide you step by step how to use this software for reporting Special FC Account Transactions. It has to mention that until further instructions is given by FEPD; you have to report only those FC A/C transactions, which are **opened by approval of FEPD** of Bangladesh Bank.



When you browse Bangladesh Bank website www.bb.org.bd you will find an icon with link named "E-Services" at the bottom of the Home page. Click on the E-Services (<http://www.bb.org.bd/eservices.php>) link. Now, you will see the list of web based applications and among them click on [Special Foreign Currency Account Monitoring System \(SFCAMS\)](#) link to access the system and follow the following steps.

Step1: At this stage, please provide the **valid user ID and Password** which has been informed by email and if you do not get user ID for the application yet, you have to contact for user id with FEPD immediately.

A screenshot of the login interface for the Bangladesh Bank Special FC Account Monitoring System. The page features the Bangladesh Bank logo at the top center, followed by the text "Bangladesh Bank" and "Special FC Account Monitoring System" in green. Below this is a "Login" form with a light blue header. The form contains two input fields: "Username" with the value "610105islam" and "Password" with masked characters (dots). A "Login" button is positioned to the right of the password field.


Bangladesh Bank
Special FC Account Monitoring System

Login

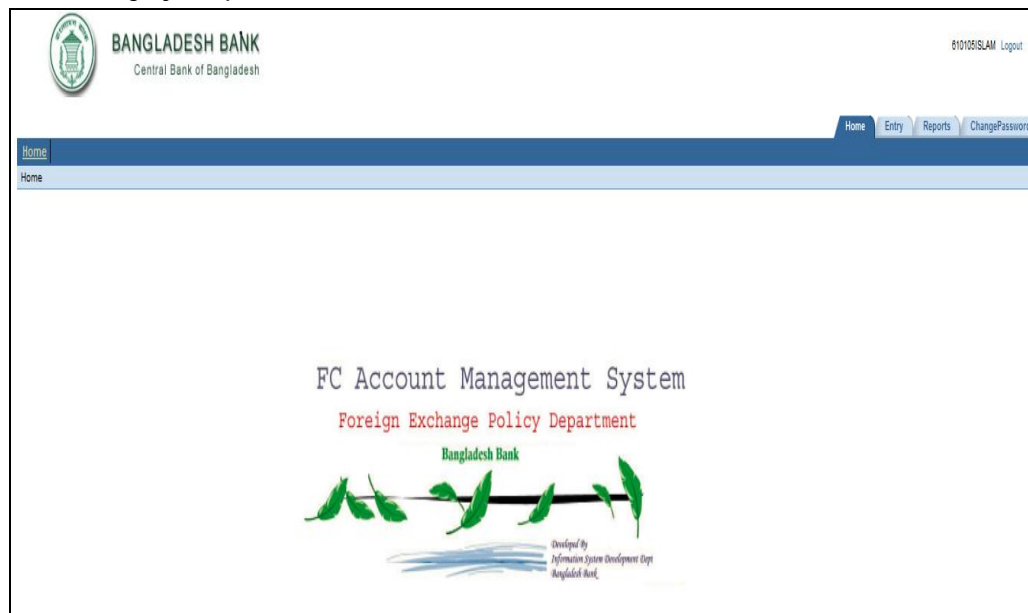
Username: 610105islam
Password: ●●●●●●

Login




Step2: After providing valid user ID and Password you will get the following screen. In the top of the screen you will find the following tabs:

1. **Entry** : Under Entry screen you will get the following two tabs:
 1. A/C Information : When you will click on this tab, you will find a screen and you have fill up all information related to FC Account's holder.
 2. A/C Transactions : When you will click on this tab, you will find a screen and have to give transactional information of a particular FC A/C
2. **Reports** : When will you click on this tab, will get an tab "Day End Report" which will show all transactions made by a branch of bank during the day.
3. **ChangePassword**: When you will on this tab, you will get a screen and you will be able change your password.





Step3: Then, click on "Entry" tab, you will get the following screen and from this screen and click on "AddNew" button for providing A/C Details information.


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Central Bank of Bangladesh

610199ISLAM Logout

Home Entry Reports ChangePassword

A/C Information A/C Transactions

FC Account Holder's Information [Add New](#)

Edit	A/C No	A/C Holder's Name	A/C Type	Operating Currency	Business Type Name	Country Name	Date of Incorporation	Country Incorporation	Company Registration Date	TIN No	Address
	100001132	Md Borkot Ulah	Personal	USD	Commission Agents	AFGHANISTAN	07-MAY-2013	AFGHANISTAN	14-MAY-2013	2310-212-320	Motijheel, Dhaka



Step4: One by one you have to enter asking information of a FC account holder's. **"A/C No"** must be entered what exactly you are using your own system. After providing all information of an A/C holder's you have to click on "save" button.

A/C Information		A/C Transactions	
Account Holder's Information			
* A/C No <input type="text"/>		* Name <input type="text"/>	
A/C Type Non Personal	A/C Type Subgroup <input type="text"/>	Country AFGHANISTAN	
Operating Currency ACU-D	Business Type Commission Agents	Occupation Bankers	
Country of Incorporation AFGHANISTAN	Company Registration No <input type="text"/>	Date of Incorporation <input type="text"/>	Company Registration Date <input type="text"/>
National ID <input type="text"/>	Passport No <input type="text"/>	Address <input type="text"/>	
TIN No <input type="text"/>	Approval Authority BPDP	Date of Authorization <input type="text"/>	A/C Opening Date <input type="text"/>
More Information <input type="text"/>	Authority Reference No <input type="text"/>	Application Reference No <input type="text"/>	BB Approval Date <input type="text"/>
Source of Fund Approved Overseas Activities	Date of Application By Bank <input type="text"/>	BB Approval Letter No <input type="text"/>	Date of Expire <input type="text"/>
BB Term & Conditions <input type="text"/>	BB Approve Retention Type % of Amount	BB Approve Retention Amt <input type="text"/>	
A/C Balance <input type="text"/>			



Step5: When you will click on “A/C Transactions” tab you will get the following screen. This screen contains the following three types of information.

1. A/C Search: Put A/C No Which FC A/C transaction information you want to report and click on “GO” button.
2. FC A/C Basic Information: This area contains only basic information related to enter A/C No.
3. Transaction Details: This area contains FC A/C transaction information what are made during the day.

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Central Bank of Bangladesh

810105/ISLAM Logout

Home Entry Reports ChangePassword

A/C Information **A/C Transactions**

A/C NO: 100001132

FC A/C Basic Information

A/C No	A/C Type	Name	Currency	Busines Type	Date of Expire	Retainion Amount	A/C Balance
100001132	Personal	Md. Borkot Ulah	USD	Commission Agents	15-MAY-2013	50.00	1,600.00

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Transaction Details

Edit	Trans. Date	Trans. No	Mode of Transaction	Dr/Cr Indicator	Source/Purpose of Transaction	Trans Amt (FCY)	Ex. Rate	Trans Amt(BDT)	A/C Balance	Transaction Narration
<input type="button" value="Edit"/>	22-MAY-2013	2280	ATM Transaction	Credit	Approved Overseas Activities	300.00	80.80	24,240.00	1,300.00	This is credited

1 - 1



Step6: After clicking on "GO" button, you will see the basic information about the provided A/C then click on "AddNew" button for making new transaction.

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Central Bank of Bangladesh

610109SLAM Logout

[Home](#) [Entry](#) [Reports](#) [ChangePassword](#)

[A/C Information](#) [A/C Transactions](#)

A/C NO: 100001132

FC A/C Basic Information

A/C No	A/C Type	Name	Currency	Business Type	Date of Expire	Retention Amount	A/C Balance
100001132	Personal	Md. Borhoh Ulah	USD	Commission Agents	15-MAY-2013	50.00	1,000.00


1 - 1

Transaction Details

no data found



Step7: By this screen, you have to make transaction according to the A/C of a branch for a bank.

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810108ISLAM Logout

[Home](#) [Entry](#) [Reports](#) [ChangePassword](#)

[A/C Information](#) [A/C Transactions](#)

A/C Basic Information

A/C NO: 100001132 A/C BALANCE: 1600

Transaction Details [Cancel](#) [Save](#)

Trans. Date	Modes of Transaction	Dr/Cr	Source/Purpose of Fund	Trans. Amt (FCY)	Ex. Rate	Trans. Narration
22-MAY-2013	ATM Transaction	Credit	Approved Overseas Activitie			



Step8: When will click on Reports tab, you will see the list of transactions made by a branch of a bank during the day and you will be able to get a print out by click on print link which is located left side in the bottom of the report.

The screenshot shows the Bangladesh Bank web portal. At the top left is the Bangladesh Bank logo and name. At the top right is the user ID '610105ISLAM' and a 'Logout' link. Below the header is a navigation menu with 'Home', 'Entry', 'Reports', and 'ChangePassword'. The 'Reports' tab is selected. The main content area displays a 'Day End Transaction Report' table with the following data:

Transaction Date	Trans. No	A/C No	Mode of Transaction	Source/Purpose	Trans. Narrations	Credited Amount	Debited Amount	A/C Balance
22-MAY-2013	2280	100001132	ATM Transaction	Approved Overseas Activities	This is credited	300.00		1,300.00

Below the table is a 'Print' link and a page number '1 - 1'.

Conclusion: This document is intended for demonstration of basic operation of the system. During test live run BB will accept and appreciate any suggestions from your end. The software will live as soon as possible after run successfully during the test run.