

User Manual of Inward Remittance Monitoring System

Log on to the System: In order to log on to the system user must specify User name and Password. All Bank and ADs user have been created by BB Administrator in following manner.

Bank User :

- 1) Abbreviation of bank name is used to create user name for Bank User.
Example: Janata Bank user name will be *janata*.
- 2) Bank user must change their password at first log on



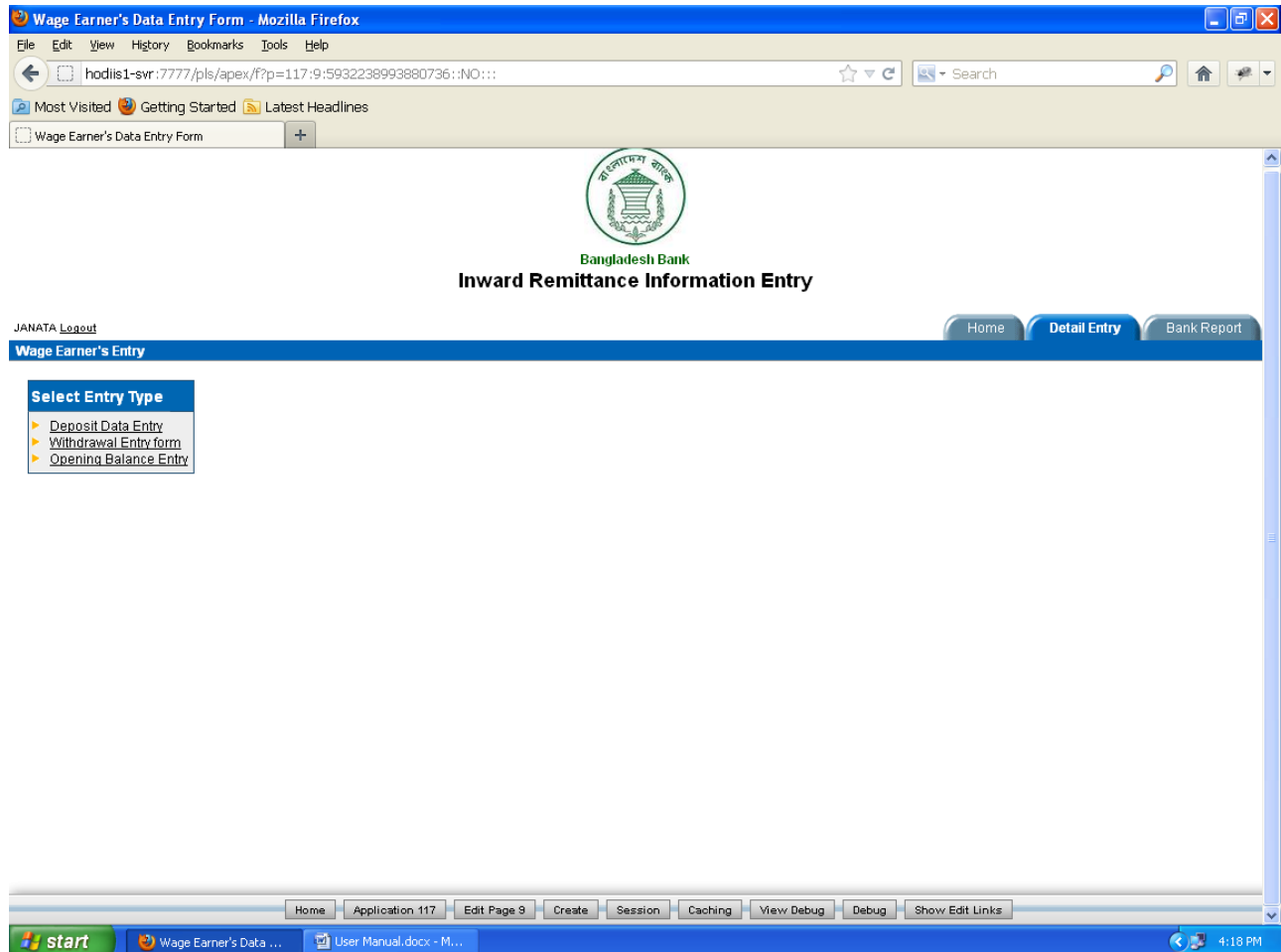
ADS user :

- 1) Abbreviation of bank name along with ads code is used to create user name for ADS user.
Example : ADs code of Janata Bank ,Foreign Exchange Branch C.D.A. Annex Building, Chittagong is '00000117' . User Name for this branch will be *janata-117*
- 2) ADs user must change their password at first log on

Data Entry to the System : The System has two type data entry. Wage Earner's Data Entry , C Form Data Entry. Bank user can access only Wage

Earners Data Entry form and ADs user can access only C Form Data Entry Form.

Wage Earner's Data Entry : Only Bank user can access to this form



Deposit Data Entry

Step to Data Entry:

- 1) Click on Detail Entry Tab
- 2) Click on Deposit Entry List Item.

Deposit Entry Form [Cancel] [Create]

- InremstId: 111000:.....1. Deposit into FC accounts/Purchase FDD/TT of Bangladesh nations working abroad through banking cha
- Transaction Date:
- Currency Code: STGOLD (OUNCE)
- Country Code: AFGHANISTAN
- Fcamount:
- Edoption: Not Updated

Go Rows 1 Actions

Inremtrans Id	Inremst Desc	Bank Name	Currency Abbr	Transaction Date	Fcamount	Depowith	Edoption	Entrydate
	2. Through Taka account of non-resident bank branches or correspondents (Schedule FCR-2)	Janata Bank Limited	US\$	03/07/2012	4500	D	0	13-JUN-03 03.18.22.000000 PM
	4. Through postal remittances (Money orders , Postal orders) (Schedule FCR-4)	Janata Bank Limited	US\$	03/07/2012	1200	D	0	13-JUN-03 03.18.22.000000 PM

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- 3) Select Appropriate Statement Head from InremstID
- 4) Enter Transaction Date
- 5) Select Currency type from Currency Code List
- 6) Select Country Name from Country Code List
- 7) Select Edit Option from EdOption. This Option will give update opportunity until "Updated" Option has been selected
- 8) Finally Click on Create Button.

Step to Data Update:

- 1) Find the data using appropriate filter.
- 2) Click the search icon on upper left of report.

Deposit Entry Form [Cancel] [Create]

- Inremst Id: 111000:-----1. Deposit into FC accounts/Purchase FDD/TT of Bangladesh nations working abroad through banking cha
- Transaction Date:
- Currency Code: STGOLD (OUNCE)
- Country Code: AFGHANISTAN
- Fcamount:
- Edoption: Not Updated

Inremst Desc	Bank Name	Currency Abbr	Transaction Date	Fcamount	Depowith	Edoption	Entrydate
h Taka account of non-bank branches or agents (Schedule FCR-2)	Janata Bank Limited	US\$	03/07/2012	4500	D	0	13-JUN-03 03.18.22.000000 PM
h postal remittances (Postal orders) (FCR-4)	Janata Bank Limited	US\$	03/07/2012	1200	D	0	13-JUN-03 03.18.22.000000 PM

Columns: All Columns, Inremtrans Id, Inremst Desc, Bank Name, Currency Abbr, Transaction Date, Fcamount, Depowith, Edoption, Entrydate

- 3) Click Entry Date
- 4) Enter Entry Date (ie '11/07/2012')

Bangladesh Bank
Inward Remittance Information Entry

JANATA Logout Home Detail Entry Bank Report

Wage Earner's Entry

Deposit Entry Form Cancel Apply Changes

- Inremst Id: 113000:.....3: Through local deposits into foreign currency accounts viz , draft , TC, cash etc. and purchases
- Transaction Date: 12/07/2012
- Currency Code: US DOLLAR
- Country Code: ANGOLA
- Fcamount: 1233
- Edoption: Not Updated

Go Rows 1 Actions

Entrydate contains 11/07/2012

Inremtrans Id	Inremst Desc	Bank Name	Currency Abbr	Transaction Date	Fcamount	Depowith	Edoption	Entrydate
	3. Through local deposits into foreign currency accounts viz , draft , TC, cash etc. and purchases of cash/TC, draft etc. from Bangladesh nationals working abroad (Schedule FCR-3)	Janata Bank Limited	US\$	12/07/2012	1233	D	0	11/07/2012

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- 5) Click Go. Entry Date ('11/07/2012') will be set as one Filter.
- 6) Similarly Add Filter FC Amount = 1233 as Second Filter.
- 7) Finally All data with FC Amount= 1233 and Entry Date = '11/07/2012' will be shown in the report.

Bangladesh Bank
Inward Remittance Information Entry

JANATA Logout Home **Detail Entry** Bank Report

Wage Earner's Entry

Deposit Entry Form Cancel Apply Changes

- Inremst Id: 113000:.....3: Through local deposits into foreign currency accounts viz , draft , TC, cash etc. and purchases
- Transaction Date: 12/07/2012
- Currency Code: US DOLLAR
- Country Code: ANGOLA
- Fcamount: 1233
- Edoption: Not Updated

Go Rows 1 Actions

Entrydate contains 11/07/2012 ✓ ✗
Fcamount contains 1233 ✓ ✗

Inremtrans Id	Inremst Desc	Bank Name	Currency Abbr	Transaction Date	Fcamount	Depowith	Edoption	Entrydate
	3. Through local deposits into foreign currency accounts viz , draft , TC, cash etc. and purchases of cash/TC, draft etc. from Bangladesh nationals working abroad (Schedule FCR-3)	Janata Bank Limited	US\$	12/07/2012	1233	D	0	11/07/2012

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8) Click the left column Edit Option. Data will be populated in appropriate control. Apply Change Button will be appeared.

Deposit Entry Form

Inremst Id: 113000:.....3: Through local deposits into foreign currency accounts viz, draft, TC, cash etc. and purchases

Transaction Date: 12/07/2012

Currency Code: US DOLLAR

Country Code: ANGOLA

Fcamount: 120000

Edoption: Not Updated

Inremtrans Id	Inremst Desc	Bank Name	Currency Abbr	Transaction Date	Fcamount	Depowith	Edoption	Entrydate
	3. Through local deposits into foreign currency accounts viz, draft, TC, cash etc. and purchases of cash/TC, draft etc. from Bangladesh nationals working abroad (Schedule FCR-3)	Janata Bank Limited	US\$	12/07/2012	1233	D	0	11/07/2012

- 9) Change FC Amount to 120000.
- 10) Click Apply Change.
- 11) Finally FC Amount of this Data will be Changed to 120000

Withdrawal Data Entry

Step to Data Entry:

- 9) Click on Detail Entry Tab
- 10) Click on Withdrawal Entry List Item.
- 11) Follow the same instruction as Deposit Data Entry.

Opening Balance Entry

Opening Balance is the current financial Opening Balance of a bank. Only one entry should be given by bank .

- 1) Click on Detail Entry Tab
- 2) Click on Opening Balance Entry. Opening Balance Form will Appear.

Form on WGEROPENING Cancel Create

Currency Code: STGOLD (OUNCE)
 Opening Balance:
 Opendate:

Go Rows 15 Actions

Inremopenid	Bank Name	Currency Name	Fcamount	Opendate
	Janata Bank Limited	STGOLD (OUNCE)	45	01/07/2012
	Janata Bank Limited	US DOLLAR	1200	02/07/2012

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start User Manual.docx - M... Oracle SQL Develop... Form on WGEROPENI... 4:54 PM

- 3) Enter Currency Code from Select list.
- 4) Enter Opening Balance
- 5) Enter Opening Date
- 6) Click Create Button

Opening Balance Data Update

- 1) Click the left side edit icon to populate individual row into different control item of the form
- 2) Enter Appropriate filter from left side search icon to filler the desire data
- 3) Enter valid data to different item
- 4) Click apply change

CFORM Data Entry

Only ADs user can access this form. User Id should be short bank name followed by a '-' and ADs number.

The screenshot shows a web browser window with the following details:

- Browser: Mozilla Firefox
- Address bar: hodis1-svr:7777/pls/apex/f?p=117:14:3967236936985357::NO::
- Page Title: Form on WGERCFORM
- Logo: Bangladesh Bank
- Page Header: Inward Remittance Information Entry
- Navigation: Home, CForm Entry, ADs Report
- User: JANATA-117 Logout

The main form, titled 'Form on WGERCFORM', contains the following fields:

- Countrycode: AFGHANISTAN
- Currencycode: STGOLD (OUNCE)
- Fcamount: [Empty]
- Receivedate: [Empty]
- Applicant: [Empty]
- Purposecode: [Empty]
- Description: [Empty]
- Raddress: [Empty]
- Rnationality: [Empty]
- Rbank: [Empty]
- Detalladdress: [Empty]
- Entrydate: [Empty]
- Edoption: Not Updated

Below the form is a table with the following data:

Cformid	Adsname	Country Name	Fcamount	Receivedate	Raddress	Rnationality	Purposecode	Applicant
[EDIT]	Janata Bank Limited(Foreign Exchange Branch)	AMERICAN SAMOA	12343	12/07/2012	e	e	402020201	asd

Page number: 1 - 1

- 1) Click CFORM Entry tab from tabs menu and activate the CFORM Entry page
- 2) Select Country Code
- 3) Select Currency Code
- 4) Enter FC Amount (must be numeric)
- 5) Enter Receive Date
- 6) Enter Applicant Name

7) Enter four digit Purpose Code

If the purpose code is valid description of this purpose code will be shown in the description field

If the purpose is not valid description field will show the message "NO Description!!"

Be sure that the entered purpose code is a valid purpose code

8) Enter Remitter Address.

9) Enter Remitter Nationality

10) Enter Remitter bank

11) Enter Detail Address

12) Enter Entry Date

13) Select Edit Option (This option will give you the opportunity to update the data until the selection is "Updated")

Update CFORM Data Entry

1) Enter Appropriate filter to search the desired data from table using left side search icon

2) Enter valid data to different item

3) Click Apply Change