

BBTA

Academic Calendar 2023



BANGLADESH BANK TRAINING ACADEMY

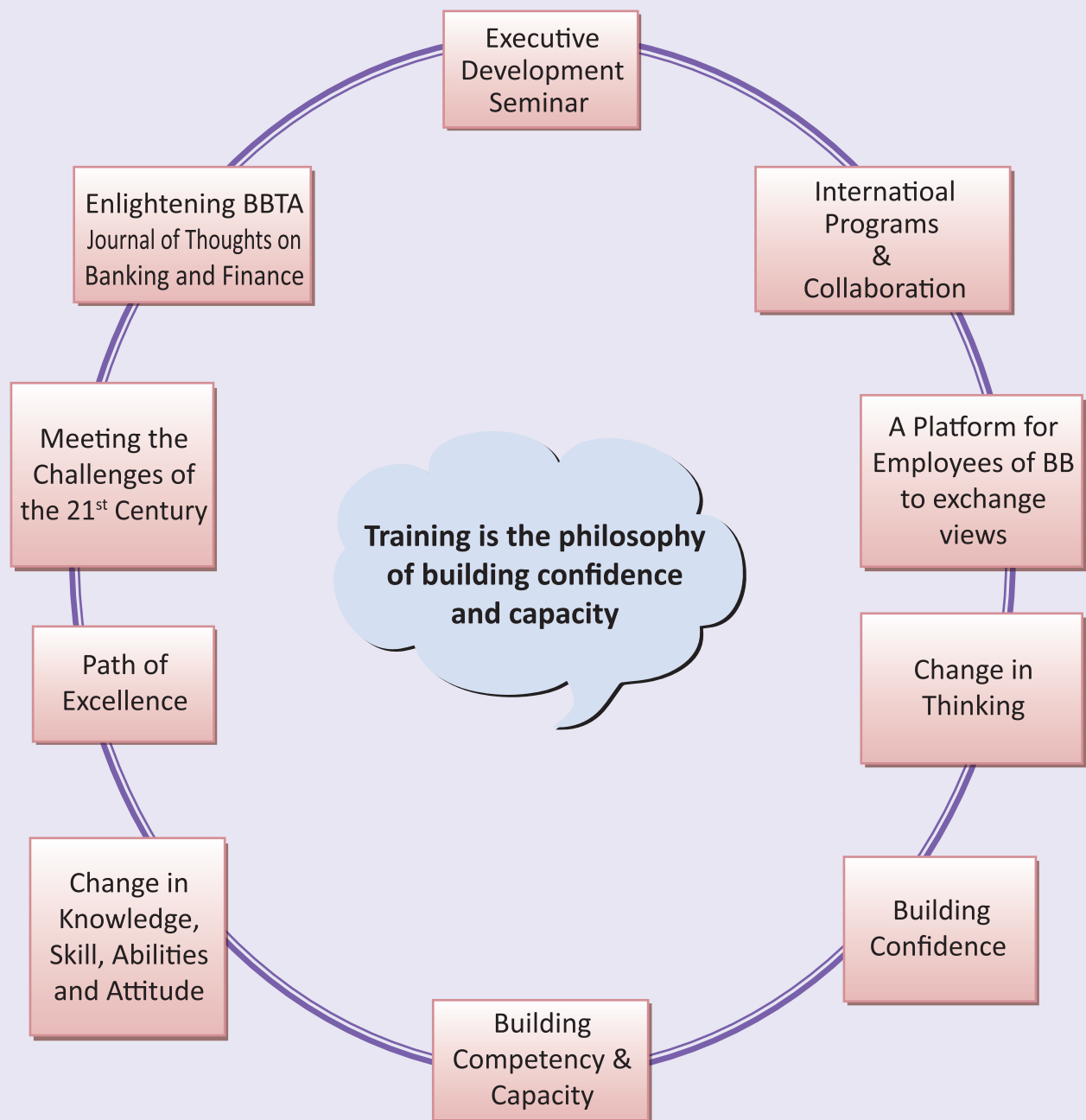
Bangladesh Bank Training Academy

ACADEMIC CALENDAR

2023



Bangladesh Bank Training Academy (BBTA)



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BBTA: Vision and Mission

Vision of BBTA :

Attaining excellence in imparting training, education and research with a view to developing the officials of Bangladesh Bank and other stakeholders of the country continually in parallel with the central banks of the developing countries of the world with a forward-looking approach.

Mission of BBTA :

Arranging robust foundation training for the newly recruited Assistant Directors of Bangladesh Bank; conducting beneficial training course, workshops, seminars, lecture series, conferences, e-learning, professional diploma courses in line with the Training Need Assessment for the officials of Bangladesh Bank and other stakeholders; undertaking research; and publishing the BBTA Journal regularly.

BBTA: Its Mandate and Strategic Objectives

Bangladesh Bank Training Academy (BBTA), the training department of Bangladesh Bank (The central bank of Bangladesh), is entrusted with the responsibility of capacity building and human resources development for both the employees of central bank and commercial banks with a view to contributing towards ensuring corporate governance and bringing stability in the financial system. To achieve this assigned goal, BBTA organizes different training courses, workshops, seminars, conferences focusing on the regulatory issues, economics, banking and finance, human resources, macroeconomic management and any other issues directly or indirectly related to banking activities

Mandate:

BBTA, established in 1977, has been operating its activities at Mirpur campus from 2006. Its main objective is to impart training to the personnel of central bank, scheduled banks and other financial institutions and make them equipped with the latest knowledge of all regulatory issues, economic, financial, banking etc. As a training academy, BBTA wants to be a centre of excellence and uphold its standard to the international level. In this regard, BBTA, being a Knowledge Management Centre, regularly publishes a journal titled “Thoughts on Banking and Finance” to collect and disseminate information throughout the financial system. It is also continuing its endeavor to upgrade and modernize its training modules.

Strategic Objectives:

BBTA has been assigned, vide Bangladesh Bank’s five years Strategic Plan 2015-2019, with the responsibilities to implement effective training policy, exert its maximum/ utmost efforts to become a ‘Centre of Excellence’, attain global standard in training and development, upgrade and modernize training modules to impart skill based knowledge.

In order to achieve the above mentioned strategies, BBTA has taken the following initiatives:-

- ❑ Prepare bank-wide TNA based on the experience and information collected from all departments regarding individual training requirements;
- ❑ Revisit training policy to streamline nomination process and selection criteria;
- ❑ Institutionalize the training outcome into regular business functionality;
- ❑ Prepare academic calendar incorporating training plan and programs in line with TNA of BB officials and other stakeholders in the financial sector;

- ❑ Improve the physical and logistic facilities of BBTA;
- ❑ Involve as many participants as possible under the umbrella of yearly training plan by utilizing the full capacity of BBTA infrastructure;
- ❑ Upgrade the skill of faculty members through arranging TOT program in collaboration with the internationally reputed organization so as to provide better service.

Message from Governor



I am happy to know that Bangladesh Bank Training Academy (BBTA) has adopted steps to launch an Academic Calendar for the year 2023. The publication of Academic Calendar is essential as it incorporates vital information on courses, seminars and other events to be conducted for the year under consideration. With a strong legacy, BBTA has taken the lead to promote human resources for the Bangladesh Bank as well as commercial banks.

I would like to appreciate BBTA's excellent dedication and commitment for providing foundation training to the newly recruited Assistant Directors and Officers of the General Side, Specialized Side and recently added Cash Side. It is welcome news that by the end of this year, the backlog stemmed from Covid-19 will be diminished fully and as a result, BBTA will be able to appear with its full-fledged course curriculum in a diversified way. I believe that BBTA's present leadership, all faculty members and staffs deserve acclaim for their diligent effort and commitment.

Following rapid regulatory, supervisory, technological and environmental changes across the globe, Bangladesh is also experiencing many transformations in the areas of economy, banking and finance. There is a growing need to adapt to these changes and respond accordingly and quickly. Keeping all that in mind, BBTA has also made necessary adjustments and updated its curriculum and modules according to the need of time. I am glad to congratulate BBTA officials on their insightful thoughts and achievement in this regard.

I am excited to learn that BBTA has made commendable progress in its strength and capacity. The Academy has been successfully conducting a series of orientation courses for the CEOs and other executives who newly join as executives in the foreign banks operating in Bangladesh. It indicates that BBTA has the competence to provide such quality training courses of international standard for foreign bankers. I am confirmed that this sort of training will enhance not only the capacity of BBTA's faculty but also it will open up a door of exploration for collaboration and cooperation with national, regional and international training institutions.

Finally I wish to congratulate BBTA for its publication of the Academic Calendar 2023 and express my all-out support in its dynamic and proactive endeavor to impart quality training in developing human resources to move the banking sector of Bangladesh forward.

A handwritten signature in black ink, belonging to Mr. Abdur Rouf Talukder.

Mr. Abdur Rouf Talukder
Governor
Bangladesh Bank



Message from Deputy Governor

It is my great pleasure that Bangladesh Bank Training Academy (BBTA) is going to publish its Academic Calendar 2023. The regular publication of Academic Calendar and the commitment for imparting training and sharing knowledge through workshops and seminars by BBTA has reached a further milestone. I believe BBTA as an apex training institute in the banking industry of the country is doing an excellent job in up-taking foundation training programs for newly recruited officers and ADs of Bangladesh Bank as well as other training programs for mid level officials of Bangladesh Bank and commercial banks.

I am happy to observe BBTA's recent initiatives in conducting training and seminars in a very coordinated fashion with high degree of professionalism. BBTA is nurturing the knowledge, skill and ability of the participating officials by giving them a platform for presenting innovative ideas, exchanging views and recommending policy issues. Training Academy is a place of updating knowledge and developing skill and capacity of participants. Faculties of BBTA are also rich in knowledge and experience, having diversified background and skills. Many of them have good academic background including foreign degrees.

It is also heartening to learn that in addition to the training activities the Academy is maintaining regular publication of BBTA Journal titled "Thoughts on Banking and Finance" which has already become a channel for eminent researchers in economics, banking and finance for providing important insights to policy makers of the country.

Finally, I would like to thank officials concerned of BBTA for their honest labor for the publication of the Academic Calendar 2023. I hope BBTA will continue its endeavor to enhance human capacity in order to face the challenges of the banking sector of Bangladesh.

Abu Farah Md. Nasser
Deputy Governor
Bangladesh Bank

Message from Executive Director



It gives me immense pleasure that Bangladesh Bank Training Academy (BBTA) is going to publish its Academic Calendar 2023. It will cover annual training plan (ATP) including seminars and workshops to be conducted by the Academy in 2023. The Academy has prepared ATP and other programs based on extensive discussions in a series of meetings of the Academic Council.

Training and development of human resources of an organization is an important part of human resource management which equips the participants with new knowledge and skills necessary for achieving organizational goals more efficiently. Given this, Bangladesh Bank Training Academy aims to turn itself into a 'Centre of Excellence' by delivering quality training to the officials of the central bank, commercial banks, financial institutions and other local and foreign stakeholders. Every year the Academy in coordination with Human Resources Department moves forward with a number of new courses based on training need assessment (TNA) and available resources. The Academy will provide priority to foundation training courses for Assistant Directors and Officers in 2023 because of backlog in the foundation training courses. BBTA is also designing a course titled 'Certified Banker Examiner (CBE)'. In addition, BBTA also facilitates seminar and workshops on request from other departments of Bangladesh Bank.

BBTA has been successfully running a wide range of courses at its premises as well as other offices of Bangladesh Bank. The Academy boasts of a team of faculty members who possess excellent academic background in various disciplines from home and abroad. Among them, three faculties have obtained PhD degree in economics and finance from foreign universities. The Academy is also equipped with most modern training facilities such as multimedia projector and large monitors including air-conditioned classrooms. BBTA in coordination with Human Resources Department is developing modalities on collaboration with other national and international training institutions.

I would like to thank Honorable Governor Mr. Abdur Rouf Talukder and Deputy Governor Mr. Abu Farah Md. Nasser for their support and motivation. I am also grateful to all faculty members of the Academy and the Department of Communications and Publications for their sincere efforts in bringing out the Academic Calendar 2023. The Academy always welcomes suggestions and comments from all concerned for the continuous improvement of its overall activities.

A handwritten signature in black ink, appearing to read 'Zulkar Nayn'.

(Md. Zulkar Nayn)

Executive Director

Bangladesh Bank Training Academy (BBTA)



Editorial Note

Bangladesh Bank Training Academy (BBTA) has been continuously striving for excellence in enhancing the skills and quality of the human resources for the central bank as well as for the scheduled banks, non-bank financial institutions and all other stakeholders since its inception in 1977. The Academy is primarily entrusted with the task of designing, developing, delivering, and evaluating the Foundation Training Courses for the newly recruited Assistant Directors and Officers of both the general and specialized sides of the central bank. In addition, the Academy conducts outreach programs in ten branch offices of Bangladesh Bank located across the country on relevant contemporary and emerging issues of the banking and financial sector. The Academy chalks out its training programs in accordance with the Training Need Assessment (TNA) of all the departments and offices of Bangladesh Bank and on the basis of extensive discussion in a series of meetings of the Academic Council.

The Academy has started correspondence for entering into collaboration with a host of national and international partners such as Bangladesh Public Administration Training Centre (PATC), and South Asia Regional Training and Technical Assistance Center (SARTTAC). The arrangement of a number of courses based on joint collaboration would enhance conceptual understanding and analytical capacity in managing emerging issues on economic, banking and finance.

In addition, the Academy publishes its half-yearly peer-reviewed journal 'Thoughts on Banking and Finance' regularly which offers substantial insights to policymakers as well as researchers and academicians. The journal contains articles which shed light on different economic, banking and financial issues related to Bangladesh and other countries.

We gratefully acknowledge the visionary leadership and insightful guidance of our Honorable Governor Mr. Abdur Rouf Talukder and Deputy Governor Mr. Abu Farah Md. Nasser in our endeavor to transform the Academy into a 'Center of Excellence' for developing highly capable human resources to meet the daunting challenges in the areas of economic, banking and finance of the 21st century. We are also thankful for the continued support and feedback received from the officials of Human Resources Department, Department of Communications and Publications and other departments and offices of Bangladesh Bank in conducting various training courses at the Academy premises and other offices of Bangladesh Bank.

Finally, I would like to extend my sincere gratitude to the faculty members and the officials of the Academy who made outmost effort in various phases of designing, writing, proofreading and delivering the BBTA Academic Calendar 2023.

Dr. Md. Golzare Nabi
Director (Research)
Bangladesh Bank

Group Photo of BBTA Faculty Members



First Row (From Left): Kamruzzaman, Debashis Chakravorty, S.M. Kamaluzzaman Kamal, Mohammad Shamsuddin Ahmed, Mohammad Abul Hashem, Dr. Md. Golzare Nabi, Nahid Rahman, Md. Monjurul Haque, Kakoli Jahan Ahmed, Md. Sakhawat Hossain, Abu Farah Md. Nasser, Md. Zulkar Nayn, Dipankar Bhattacharjee, S.M. Salim Uddin, Chandan Saha, Mamunur Rahman, Md. Ruhul Amin Chowdhury, Mohammad Khaled Mossarof

Second Row (From Left): A.B.M. Anisuzzaman, Dr. MD. ARIF-UR-RAHMAN, Syed Sohel Rana, Mohammad Nurul Islam, Hamida Begum, Zarrin Tasnim, Ayatun Nesa, Ummey Sumaiya Kamal, Faila Saberin, Rayhana Wazed Ruma, Muhammad Maruf Alam Sufiany, Hasan Tareq Khan, Ayesha Sultana Moly, Amatur Rab, Farzana Akhter, Tahmida Zaman, Parsa Nazrana, Kakoli Ghosh, Israt Jahan

Bangladesh Bank Training Academy Infrastructure

Bangladesh Bank Training Academy (BBTA) is the training Academy in the Banking Sector of Bangladesh. It is owned by Bangladesh Bank, the Central Bank of Bangladesh. BBTA mainly imparts training to the officials of BB, Scheduled Bank & NBFIS. It also arranges few training programs for other organization. The academy is located in Mirpur-2, Dhaka-1216 since 2006 though it started its operation in 1977. The academy is well equipped with various physical facilities for conducting its training programs. The distribution of infrastructure facilities of BBTA complex is as below.



Academic Building

The Academic Building is an eight storied building with modern facilities and centrally Air conditioned with backed up generator and it has the following facilities.



Classrooms and Teaching Aids

- Five (05) Class rooms available with modern teaching aids such as multimedia Systems
- Audio visual system & Internet facilities.



Computer Labs

- There are two labs in the academy and one lab in hostel building
- Labs with high speedy internet connectivity.
- Each lab contains Thirty (30) Desktop computers.
- Air Conditioned System
- Audio visual system.

Library

- A well stocked library which provides access to text books, references books, national & international periodic, journals
- BBTA Library is already converted into e-Library System.



Conference Room

In BBTA, following two types of Conference Room are available in the academy.

1. General Conference Room

With Audio Visual and Multimedia systems, Internet Facility and Video conferencing Systems, 60 seat available and air conditioned.

2. Mini Conference

With Audio Visual and Multimedia systems, Internet Facility and 30 seat available and air conditioned.



Dining Room

There is one well furnished dining room available for 100 persons at a time in ground floor, one well furnished dining room in 6th floor and one well furnished dining room in 5th floor for the high level officials.

Hostel Building

There is a six (6) storied Hostel Building behind the academic building for the training participants. The facilities of Hostel are as follows: There are Six Floors in Hostel Building. The facilities of Hostel are as follows:

- Total One Hundred & Four Single Rooms (Every Floor has twenty six (26) rooms).
- One floor is reserved for female participants with proper security.
- One TV Room, Three Indoor games room, One Magazine room, one house tutor and office room, one Canteen management room, one wide and nice kitchen space , dining space
- One nice prayer Room facilities is available in ground floor of BBTA Hostel
- Wi-Fi Connected





Automobile Parking Facilities

There is nice and wide automobile Parking Area at BBTA premises for the Automobile of BBTA faculty Members and participants.

BBTA Mosque

There is a mosque in BBTA where near about 100 persons can Perform their prayer at a time. The Mosque is fully air conditioned.



A. K. N. Ahmed Auditorium

- There is an auditorium in the academy
- 450 Seat Capacity
- Air Conditioned System
- Audio visual system.

Training Program Imparted by BBTA in Last Five Years (2018-2022)

Sl	Subject	Number of Participant				
		2018	2019	2020	2021	2022
01.	Foundation Course					
1.	Foundation Course (AD)		134	199	107	163
2.	Foundation Course (Specialized)	36		33	40	37
3.	Foundation Course (Officer)	167	46	50		76
4.	Foundation Course (Cash Officer)				45	30
02.	Other Training Course:					
(a)	For the officials of Bangladesh Bank					
1.	Advanced Course on MS Word/Excel/PowerPoint			40		
2.	Audit Checklist of Guidelines on ICT Security for Banks and NBFIs	31				
3.	Banking Laws & Regulation	76	53	54		
4.	Basic Financial Management				17	
5.	Basic H/W & S/W Troubleshooting	42				
6.	Business Etiquette & Personal Grooming	80	23			
7.	Bangladesh Bank Intranet Systems	19				
8.	Central Banking: Present and Future Challenges			32		
9.	Communicative English		29	29		
10.	Core Banking Software of BB	32				
11.	Core Risk Management		31	23	29	
12.	Corporate Governance in Financial Sector		19			
13.	Credit Risk Management		34			
14.	Currency Management, Payment & Settlement Systems in Bangladesh	28				
15.	Data Analysis using MS Office	37				
16.	Digital Bangladesh		79			
17.	Digital Financial Services (DFS)				40	
18.	Early Warning System	27				
19.	Emerging Trends in Electronic Fund Transfer/EFT Fraud Mitigation		125			

Training Program Imparted by BBTA in Last Five Years (2018-2022)

Sl	Subject	Number of Participant				
		2018	2019	2020	2021	2022
20.	English Language Proficiency Course		18	25	33	
21.	Enterprise Resource Planning (ERP)- HR Module	17				
22.	ERP-MM Module			15		
23.	Etiquette and Personal Grooming			60	26	
24.	Foreign Exchange Inspection	50				
25.	Financial Consumer Protection: Regulatory Perspective		37			
26.	Financial Inclusion		23	35		
27.	Financial Inclusion & Sustainable Financing	30			15	
28.	Financial Stability Analysis	30	25			
29.	Financing in Agriculture and Rural Development	45	44		20	
30.	Foreign Exchange & Foreign Trade	24	39			
31.	Foreign Investment and Financing				150	
32.	General Competencies of On-Site Inspectors	27				
33.	ICT Risk Management	86				
34.	In House Training for BBTA					60
35.	Innovation in Public Service	47	45		20	
36.	ISO 27001				25	
37.	IT Auditing	28	60	27		
38.	I T Security and Awareness	2042	600			
39.	Integrity and Anticorruption in Financial Sector		170			
40.	International Trade Financing		68		22	
41.	In Service Training	28	21	24		
42.	In Service Training (Cash)		75			
43.	Islamic Banking & Finance		74	27		
44.	Leadership Development	25		23		
45.	Micro Financing	28				
46.	Monetary Policy Formulation and Implementation Process in Bangladesh Bank	59	53	73	24	

Training Program Imparted by BBTA in Last Five Years (2018-2022)

Sl	Subject	Number of Participant				
		2018	2019	2020	2021	2022
47.	Network and Hardware Security Awareness		18	34	19	
48.	Network and Hardware Administration		48			
49.	Online Monitoring through ISS,EDW	53				
50.	Orientation Course for New Supervisors			119		
51.	Payment & Settlement Systems in Bangladesh		36	58	25	
52.	Policy Dialogue to Improve Supervisory Tools and Techniques	33	58			
53.	Project Management in Public Sector		27			
54.	Presentation Skill for Enhancing Managerial Performance	59	29	41		
55.	Prevention of Money Laundering & Terrorist Financing		70			
56.	Procurement Management in BB	26	28		21	
57.	Public Debt Management & Debt Securities Markets in Bangladesh	29	33			
58.	Public Debt Management & Government Securities Markets in Bangladesh				21	
59.	Reporting Techniques of 'Islamic Financial Transactions'					84
60.	Research Methodology		17			
61.	Research Methodology and Data Analysis	23				
62.	Safety, Security & Disaster Management	33	34	29	22	
63.	SMEs Financing: Policies & Strategies and Women Entrepreneurship Development	23			17	
64.	Strategic planning, Management & Leadership Development Course for DGMs			23		
65.	Strategic planning, Management & Leadership Development				27	
66.	Techniques of Bank & NBFIs Inspection & Report Writing.	22		23		
67.	Techniques of Inspection of Banks and Report writing (Including Foreign exchange Inspection & ISS Reporting)		81	40	17	

Training Program Imparted by BBTA in Last Five Years (2018-2022)

Sl	Subject	Number of Participant				
		2018	2019	2020	2021	2022
68.	TOT on BASEL-III	33				
69.	TOT on Innovation in Public Service		21			
70.	TOT on Prevention of Money Laundering & Terrorist Financing			32		
71.	TOT on SME Financing: Policy and Strategies and Women Entrepreneurship Development		27			
72.	TOT on Risk Based Supervision			22		
73.	TOT on Trade Based Money Laundering		33			
74.	Trade Based Money Laundering	31				
75.	Training Course on BASEL-III		24			
76.	Training Course on ERP-MM Module	24				
77.	Training Program on SDGs		28			
78.	Training Program on SDGs Implementation		66			
79.	UCP 600 & Other Important ICC Publications	77				
80.	Understanding Economic Indicators	49	50	27		
81.	Understanding and Analysis of Financial Statement of Bank	86	57	51	40	
82.	Work in Progress ERP-MM Module				63	
(b)	For the officials of Commercial Banks:					
1.	Capital Adequacy for Banks according to BASEL III	26			20	
2.	CIB Business Rules and Online Systems	540	422			
3.	CIB Business Rules and Collateral Database			765	173	
4.	CIB Business Rules and Collateral Management				25	
5.	Classification, Provisioning and Rescheduling of Loans	375				
6.	Combating Money Laundering and Terrorist Financing and Trade Based Money Laundering		117	40		
7.	Customer Services in Banks	33				
8.	Credit Risk Management	53			58	
9.	Detection, Disposal of Forged & Mutilated Notes	365	585	363	112	

Training Program Imparted by BBTA in Last Five Years (2018-2022)

Sl	Subject	Number of Participant				
		2018	2019	2020	2021	2022
10.	Environmental Risk Management and Green Financing	26		31		
11.	Foreign Direct Investment and External Debt Reporting	93	88	42	83	
12.	Foreign Exchange and Foreign Trade	120	40			
13.	Foreign Exchange Transaction Reporting	233	212	151	60	
14.	Foreign Investment and Financing				177	
15.	Good Governance in Banks & NBFIs	28				
16.	Guideline on ICT Security for Banks & NBFIs	128	29		25	
17.	Guidelines on NRB Saving Bonds (Wage-Earner Development Bond, US\$ Investment Bond and US\$ Premium Bond)			191		
18.	ICT Risk Management		30			
19.	Integrated Supervision System (ISS) Reporting	522	630	119		
20.	Internal Audit and Control	25				
21.	International Trade Finance			120	112	
22.	Integrity and Anticorruption in Financial Sector		107			
23.	Money & Banking Data Reporting	155	479	221	123	
24.	NBFI (NBDC, NBFI-2 and NBFI-3) Data Reporting					78
25.	Orientation Course for Foreign Participant				01	07
26.	Prevention of Money Laundering & Terrorist Financing	252	221			
27.	Procurement Management				26	
28.	Reporting System of E-Commerce and E-Banking	203				
29.	SME Customer Advocacy and Business Plan Analysis	32				
30.	Trade Based Money Laundering				27	
31.	Training Course on AML/CFT	568				
32.	Training Program on SDGs			30	23	
33.	TOT on CIB Business Rules and Collateral Database			22		
34.	TOT on Important Guidelines of BB and ISS Reporting			24		

Training Program Imparted by BBTA in Last Five Years (2018-2022)

Sl	Subject	Number of Participant				
		2018	2019	2020	2021	2022
35.	TOT on “Foreign Exchange Transaction Reporting “			32		
36.	TOT on Money and Banking Data Reporting			22		
37.	TOT on NPL Management: Handling Legal Issues, Writ Petition etc.			26		
38.	Training of Trainers (TOT) on Residential Property Price Monitoring Database					16
39.	TOT on trade Based Money Laundering			27		
03.	Workshops/Seminars/Lecture Sessions:					
1.	BACH-II Up gradation		329			
2.	Central Bank : Present and Future Challenges	29				
3.	Current Payment System in Bangladesh – An Overview	87				
4.	Detection, Disposal of Forged & Mutilated Notes	31				
5.	Executive Development Seminar		80	80		
6.	Emerging Threats in IT Security in Bangladesh Financial Sector & Control Measures	110	142			
7.	Fire Prevention, Extinction and Safety Measures	179				
8.	Government Savings Investment Management System (GSIMS)				155	
9.	Integrity and Anti corruption in Financial Sector	242		119		
10.	Workshop on Innovative Idea Showcasing		67			
11.	Key Activities & Current Issues of BB	83				
12.	Lecture Session on Monetary Policy	47				
13.	Syndicate Financing, Group Lending and Bridge Finance				21	
14.	Workshop on “E-refinancing Systems for Covid-19 Emergency and Crisis Response Facility Project”					58
15.	Workshop on SDGs	38				
16.	Workshop on ‘Bangladesh Government Investment Sukuk: Issue, Management, Investment and Trading Procedure’					60

Training Program Imparted by BBTA in Last Five Years (2018-2022)

Sl	Subject	Number of Participant				
		2018	2019	2020	2021	2022
17.	Workshop on Reporting Techniques of Islamic Financial Transactions to the Statistics Department of Bangladesh Bank					80
18.	Workshop on Innovative Idea	37				
19.	সম্পদপত্র পুনর্ভরণ শাখার জন্য তৈরিকৃত পোর্টাল বাস্তবায়ন সংক্রান্ত কর্মশালা	32				
04.	International Training Courses/ Seminars					
1.	International Training Course on Agricultural Financing & Rural Development jointly organized by BBTA, CICTAB(India) and Milk Vita	27	22			
2.	3 rd International Study Visit Program on Financing MSMEs in Bangladesh		28			
Grand Total		8461	6338	3693	2106	749

Annual Training Programs 2023

SL NO	Course ID	Training Course	Level of Participants	Duration (Working Days)	Frequency	Total No. of Participants
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)
1	1097	Foundation Training Course	Newly Recruited ADs in General Side	68 days	3	60+65+57=182
			Newly Recruited Officers in General Side	68 days	3	64+66+64=194
			Recruited Cash Officers (Cash)	24 days	2	56+55=111
			Newly Recruited ADs in Special Side	30 days	2	60+62=122
A) Training Programs (Other than Foundation)						
1	1019	Credit Risk Management	AD/DD/JD	3 days	1	40 x 1 = 40
2	1071	International Trade and Finance	AD/DD/JD	3 days	1	40 x 1 = 40
3	1128	Currency Management and Payment System	Officer/AD/DD	3 days	1	40 x 1 = 40
4	1129	Islamic Banking System and Supervision	AD/DD/JD	4 days	1	40 x 1 = 40
5	1130	Agricultural Credit and CMSME	AD/DD/JD	3 days	1	40 x 1 = 40
6	1100	Digital Financial Services	Officer/AD/DD	2 days	1	40 x 1 = 40
7	1127	ICT Security Policy Version-IV	AD/DD/JD	2 days	1	40 x 1 = 40
8	1131	Prevention of Money Laundering and Terrorist Financing	AD/DD/JD	2 days	1	40 x 1 = 40
9	1132	Environmental and Social Risk Management	Officer/AD/DD	3 days	1	40 x 1 = 40

Annual Training Programs 2023

SL NO	Course ID	Training Course	Level of Participants	Duration (Working Days)	Frequency	Total No. of Participants
10	1133	Laws and Practices of Bank and FI's	Officer/AD/DD	5 days	1	40 x 1 = 40
11	1017	Techniques of Banks Inspection	AD/DD/JD	5 days	12	40 x 12 = 480
12	1134	Foreign Exchange Inspection	AD/DD/JD	3 days	1	40 x 1 = 40
13	1025	Money and Banking Data Reporting	BB/Commercial Bank Official	3 days	2	40 x 2 = 80
14	1114	CIB Business Rules and Online Reporting System	BB/Commercial Bank Official	3 days	2	40 x 2 = 80
15	1022	Foreign Exchange Transactions Reporting	BB/Commercial Bank Official	3 days	2	40 x 2 = 80
A) Seminar						
1	1135	Central Bank and Its Role: Present and Future Challenge	DD/JD/Additional Director/Director	1 day	1	150x1=150
2	1136	Policy Dialogue to Improve Supervisory Tools and Techniques	JD/Additional Director/ Director	1 day	1	150x1=150
3	1137	Risk Based Supervision	DD/JD/Additional Director/ Director	1 day	1	150x1=150
Total				1050	42	1779

Individual Course Curriculum of Training Programs 2023

Program No.: 1 (ID: 1019)

Course Name: Credit Risk Management

Learning Objectives

Upon completion of the course the participants will be able to:

- Describe the basic credit risk management framework in banks
- Analyze the financial statements and non-financial issues
- Apply the techniques of CRM in managing credit risk
- Identify the legal issues in credit management

Course Content

- Credit Risk: Definition, Credit Risk Management Framework and its Objectives
- Credit Policy & Credit Administration: Monitoring & Control of Credit Risk
- Credit Analysis and Credit Appraisal: Project Appraisal (Aspects, SWOT, Capital Budgeting)
- Credit Analysis and Credit Appraisal: Financial Statement Analysis
- Credit Analysis and Credit Appraisal: Cash Flow Statement, Cash Budget & Working Capital Assessment
- Legal Issues Related to Credit Management: Bank Companies Act, 1991; BB Order, 1972
- Legal Issues Related to Credit Management: BB Circular on Loan Classification, Provisioning and Rescheduling
- Legal Issues Related to Credit Management: Money Loan Court, 2003; Transfer of Property Act 1882
- Bangladesh Bank Guideline on Credit Risk Management
- Managing Problem Credits
- Measuring Credit Risk: Credit Rating, Credit Scoring and Credit Grading
- Management Information System & CRM
- Credit Risk management Tools and Techniques and Use of IT in Credit Risk Management
- ESRM & CRM

Methodology

Lecture, Assignment, Practical Session, Question and Answer

Evaluation Method

Quiz, Individual Assignment

Target Group

AD/DD/ JD of BB H.O and Branch offices

Duration

3 days

Resource Person

Faculty members of BBTA and experienced professionals from banking and related field

Individual Course Curriculum of Training Programs 2023

Program No.: 2 (ID: 1071)

Course Name: International Trade and Finance

Learning Objectives

Upon completion of the course participants will be:

- Familiarized with basic techniques, laws, practices, principles, documents and procedures in payment and finance of international trade
- Familiarized with various domestic and international legal framework and related guidelines of international trade

Course Content

- Introduction to international trade: different methods of trade payment and their usage in Bangladesh, major documents used in international trade
- Overview on domestic and international regulations: FERA, GFET, FE Circulars, Import Policy Order, Export Policy, UCP 600, Incoterms 2020, ISBP 745, URR 725, URC 522, URDG 758 and other relevant ICC publications
- Letter of Credit: importance, types, operational procedures, liabilities and responsibilities of parties involved
- Discussion on various trade finance products: pre-shipment, post-shipment, funded and non-funded
- Major regulations on import operations in Bangladesh as per GFET, FE Circulars and IPO in force
- Major regulations on export operations in Bangladesh as per GFET, FE Circulars and Export Policy in force
- Major trade risks and instructions of Bangladesh Bank to mitigate risk involved in import and export trade operations
- UCP-600 & Incoterms-2020: important provisions
- Online Foreign Exchange Transaction Monitoring System- developed and maintained by FEOD, BB
- Trade Based Money Laundering (TBM): concepts, forms and regulations to prevent TBM
- Discussion on cash incentives
- Common irregularities and malpractices in International Trade and Finance

Methodology

Lecture, Case study, Group Discussion, Question and Answer

Evaluation Method

Quiz, Group presentation

Target Group

AD/DD/JD of H.O. and Other Offices

Duration

3 days

Resource Persons:

Faculty members and professionals from banks/related fields

Individual Course Curriculum of Training Programs 2023

Program No: 3 (ID: 1128)

Course Name : Currency Management and Payment System

Learning Objectives

Upon completion of the course participants will be able to:

- Understand Currency Management by Central Bank
- Comprehend the commercial banks cash management and risk issues
- Observe Cash Management compliance
- Understand and explain the features of Automated Payment System of Bangladesh,

Course Content

- Cash Handling, Currency in Circulation, Circulation Calculation
- Legal Provisions for Note Issue, Security Features of Genuine Notes and Identification of Forged Notes
- Note Management and Accounting Procedure, Note Issue and Destruction Procedure
- Bangladesh Bank (Note Refund) Regulations- 2012 and Measures Taken by Bangladesh Bank, Scheduled Banks and Law Enforcement Agencies in the Matter of Counterfeiting Notes
- Various Types of Mutilated Notes and Rules and Procedures of Receiving and Disposing of Mutilated Notes by Bangladesh Bank and Scheduled Banks
- Inspection and Compliance Procedure of Different types of DCM Inspection Mutilated, Forged Note
- Payment Systems in Bangladesh: Legal and Regulatory Framework of Payment Systems in Bangladesh
- Different types of Digital Financial Services BACPS, BEFTN, NPSB, RTGS etc. and the risk associated with these
- Overview and Prospects of Mobile Financial Services (MFS)

Methodology

Lecture, Exercise, Group Discussion, Question and Answer

Evaluation Method

Quiz, Group Presentation

Target Group

Officer/AD/DD of BB H.O. and Br. Offices

Duration

3 days

Resource Person

Faculty members of BBTA and experienced professionals from banking and related fields

Individual Course Curriculum of Training Programs 2023

Program No.: 4 (ID 1129)

Course Name: Islamic Banking System and Supervision

Learning Objectives

Upon completion of the course participants will be able to:

- Identify the Relation between Islamic Economics and Islamic Banking
- Learn Concepts of Islamic Banking, its Principles, Similarities and Differences with Conventional Banking
- Understand Legal, regulatory and supervisory tools and techniques of Islamic banks in Bangladesh
- Comprehend Modes of Deposit Mobilization and Investment of Islamic banks

Course Content

- Exploring Relation between Islamic Economics and Islamic Banking
- Islamic Banking: Its Concepts, Principles, Similarities and Differences with Conventional Banking
- Legal Framework, Regulations and Guidelines for Islamic banks in Bangladesh
- Corporate and Shariah Governance for Islamic Banks
- Operations of Islamic Banks: Sources and Uses of Fund
- Mode of Deposit Mobilization and Investment
- Foreign Trade Operations and Foreign Exchange Dealings of Islamic Banks
- Accounting and Auditing Standards for Islamic Banks
- Fund and Liquidity Management of Islamic Banks
- Risk Management of Islamic Banks
- Maqasid al Shariah and Its Significance and Application in Islamic Banking Operation
- Measuring Performance of Islamic Banks based on Conventional Benchmark and Maqasid al Shariah Index
- Inspection of Islamic Banks: Types and Techniques of Inspections

Methodology

Lecture, Case study, Group Discussion, Question and Answer

Evaluation Method

Quiz, Group presentation

Target Group

AD/DD/JD of BB H.O. and Br. Offices

Duration

4 days

Resource Persons

Faculty members of BBTA and experienced professionals from Islamic Banking Sectors

Individual Course Curriculum of Training Programs 2023

Program No.: 5 (ID: 1130)

Course Name: Agricultural Credit and CMSME

Learning Objective

Upon completion of the course participants will be able to:

- Describe the Overall Scenario of Agriculture and CMSME Financing in Bangladesh
- Illustrate the Annual Agricultural and Rural credit Policy of Bangladesh Bank and its implementation
- State the various Refinancing Schemes for Agricultural and Rural Development

Course Content

- Rural Economy and Rural Financial Market
- Agriculture in Bangladesh : Issues, Challenges and Objectives of the Government of Bangladesh
- Prospects and Constraints of Agricultural Financing of Bangladesh
- Annual Agricultural and Rural Credit Policy of Bangladesh Bank
- Various Refinancing Schemes for Agricultural and Rural Development
- Agricultural and Rural Financing as a part of Financial Inclusion
- Role of MFIs in Agricultural Financing and Rural Development of Bangladesh
- An Overview of CMSME in Bangladesh Economy
- CMSME Definition, policies, and initiatives taken by Bangladesh Bank for the development of CMSME
- Refinance facility & Credit Guarantee Schemes
- Women Entrepreneurship

Methodology

Lecture, Exercise, Group Discussion, Question and Answer

Evaluation Method

Quiz, Group Presentation

Target Group

Officer/AD/DD of BB H.O.

Duration

3 days

Resource Person

Faculty members of BBTA and experienced professionals from banking and related fields

Individual Course Curriculum of Training Programs 2023

Program No.: 6 (ID:1100)

Course Name: Digital Financial Services

Learning Objectives

The objective of digital financial services training is to equip individuals and organizations with the necessary knowledge, skills, and tools to effectively use and leverage digital financial services. This type of training can have a range of specific objectives, including

- To be acquainted with the knowledge about the digital financial services
- To increase the financial literacy
- To improve the access to financial services
- To know about the different Technical term related to the digital financial services
- To learn about the operation and regulation procedure of digital financial services

Overall, the objective of digital financial services training is to empower individuals and organizations to take advantage of the benefits offered by digital financial services, and to promote financial inclusion, economic growth, and development

Course Content

- Discussion on Digital Financial Services and impact in Financial Inclusion
- Digital Identity and Financial Literacy
- Regulation and Supervision for DFS
- DFS and Anti-Money Laundering with Compliance
- Fintech and AI in Finance
- Discussion on Cyber Security of DFS
- Big data and Big Analytics
- Understanding Tech in Business and Block Chain and Crypto Currency

➤ Methodology

Lecture, Group Discussion, Visual Presentation, Case Study, Question and Answer

Evaluation Method

Quiz/Written Test and Assignment

Target Group

Officer/AD/DD Level official of Bangladesh Bank

Duration

2 days

Resources Person

Faculty Member of BBTA

Experienced and Certified professional from Bangladesh bank and others

Individual Course Curriculum of Training Programs 2023

Program No.: 7 (ID:1127)

Course Name: ICT Security Policy of Bangladesh Bank

Learning Objectives

Upon completion of the course participants will be able to:

- To learn about the Confidentiality, Integrity and Availability of the information by establishing proper controls for the information, information assets, associated information system and ICT infrastructure
- To know how to build up different standard ICT Management system and team with responsibilities
- To gather knowledge for minimizing the risk exposure of Bangladesh Bank
- To learn how to identify information security risks and their management
- To be familiar with the procedure of information Prioritizing
- To gain knowledge of Business Impact Analysis in conjunction with ICT Risk Management
- To be acquainted with the security risks against faster adoption of Bring-Your-Own-Devices (BYOD)
- To know about Cyber Security Management

Course content

- Introduction of BB ICT Security Policy and Organization and Management of ICT
- ICT Risk Management and ICT Operation Management
- Infrastructure Security Management
- Access Control of Information System
- Cyber Security Management
- Acquisition and Development of Information Systems
- Business Continuity and Disaster Recovery Management
- Service Provider Management, Training and Awareness

Methodology

Lecture, Group Discussion, Case Study, Question and Answer

Evaluation Method

Quiz/Written Test

Target Group

AD/DD/JD Level official of Bangladesh Bank

Duration

2 days

Resources Person

Faculty Member of BBTA

Relevant IT official of Bangladesh Bank, Head Office

Individual Course Curriculum of Training Programs 2023

Program No.: 8 (ID. 1131)

Course Name: Prevention of Money Laundering and Terrorist Financing

Learning Objectives

Upon completion of the course participants will be able to:

- Outline relevant legal and regulatory framework for the prevention of money laundering and terrorist financing
- Illustrate different typologies of money laundering and terrorist financing, its threat and implement prevention mechanism

Course Content

- Overview of AML/CFT framework
- Guidance notes on prevention of money laundering and terrorist financing
- Due diligence in AML/CFT procedures
- Customer acceptance policy, UCIC, AOF, KYC, E-KYC, CDD, EDD, PEPS/IPS, beneficiary owners, risk grading and verification of documents supplied by customer
- Responsibilities of banker to walking customer
- Definition, procedure and identification of CTR/STR reporting and red-flag indicator
- Case studies

Methodology

Class Lecture, Class Study

Evaluation Method

Group discussion, Individual Assessment

Target Group

AD/DD/JD

Duration

2 Days

Recourse person

Faculty members of BBTA and experienced professionals from Islamic Banking Sectors

Individual Course Curriculum of Training Programs 2023

Program No.: 9 (ID: 1132)

Course Name: Environmental and Social Risk Management

Learning Objective

Upon completion of the course participants will be able to:

- discuss Concepts, Regulatory Initiatives, Policies and Guidelines on Sustainable Finance
- understand Products Innovation, Instruments and Involvement of Stakeholders relating to Sustainable Financing, Green Banking and Environmental and Social Risk Management
- learn about Reporting, Marketing, Carbon Footprint, Disclosure and Global Practices of Sustainable Finance and Environmental and Social Risk Management In Order to Attain the Goals of Inclusive Growth in the Context of Bangladesh

Course Content

- Sustainable Finance Policy: Concepts and Role of Stakeholders
- Green Finance : Green Product Innovation, Financial Instruments and Refinance schemes of Bangladesh Bank
- Guidelines for Environmental and Social Risk Management
- In-house Environmental Management Initiatives of Banks & FIs including Bangladesh Bank
- Environmental and Social Risk Identification and Mitigation Techniques related to Different Projects
- Sustainable Finance Reporting by Banks in Bangladesh Bank
- Green Marketing, Online Banking and Green Strategic Planning of Banks & FIs
- Climate Risk Fund: Policy and Practices
- Green Bond Policy
- Carbon Footprint Management Trading and Financing of Banks and FIs
- Global Perspective of Green Finance and Taskforce on Climate Related Financial Disclosures

Methodology

Lecture, Group Discussion, Case Study, Question and Answers

Evaluation Method

Quiz, Group Presentation

Target Group

Officer/AD/DD of BB Head Office

Duration

3 Days

Resource Person

BBTA Faculty and professionals from bank, financial institutions and related fields

Individual Course Curriculum of Training Programs 2023

Program No.: 10 (ID: 1133)

Laws and Practices of Bank and FI's

Learning Objective

Upon completion of the course participants will be able to:

- Describe laws and regulations related to banking
- Define the rights and obligations of banker's
- Use the relevant rules and regulations in day to day operations

Course Content

- The Bangladesh Bank Order, 1972
- Bank- Company Act, 1991
- The Negotiable Instruments Act, 1881
- The Bankers' Books Evidence Act, 1891
- Money Loan Court Act, 2003 (Artha Rin Adalat Ain, 2003)
- Foreign Exchange Regulation Act, 1947
- Money Laundering Prevention Act, 2012 and Anti-terrorism Act, 2009
- Bank Deposit Insurance ACT, 2000
- Financial Institutions Act, 1993
- Financial Reporting Act, 2015
- Micro Credit Regulatory Authority Act, 2006
- The Contract Act, 1872
- The Stamp Act, 1899
- Bangladesh Bank (Note Refund) Regulations, 2012
- Bangladesh Payment And Settlement Systems Regulations, 2014
- Regulation on Electronic Fund Transfer, 2014
- Prudential Regulations of Banks
- Anti terrorism Act 2007 with amendments
- Bank deposit Insurance Act, 2000
- Prudential Regulation for Financial Institutions
- Payment and settlement system regulation, 2009
- Malpractice in banking laws and regulations
- Transfer of Property Act, 1882

Methodology

Lecture, Case Study, Group discussion, Question and Answer

Evaluation Method

Quiz/Written Test

Target Group

Officer/AD/DD of BB H.O. and Br. Offices

Duration

5 days

Resource Person

Faculty members of BBTA and experienced professionals from banking and related fields

Individual Course Curriculum of Training Programs 2023

Program No.: 11 (ID: 1017)

Course Name- Techniques of Bank Inspection

Learning Objectives-

Upon completion of the course the participants will be able to:

- Comprehend different Laws, Regulations, Guidelines and Circulars related to Bank Inspection
- Understand ways to make the onsite inspection more efficient and well timed
- Analyze and use various techniques of supervision in detecting different types of irregularities during field level inspection in Banks/NBFIs

Course Content-

- Laws, Regulations, Guidelines and Circulars related to Bank Inspection
- Analysis of Financial Statements and understanding of IFRS/IAS presentation
- Examination of Bank's Deposit, Cash and Cash equivalents
- Examination of Money at Call, Investment Procedure, Other Asset and Off Balance Sheet items
- Overview on Credit Risk Management Guideline including salient features of Guidelines on Internal Credit Risk Rating System for Banks
- Examination of Bank's Loan Classification Statement (CL)
- Loan Approval and Documentation Examination
- Major Irregularities in Distribution and Repayment of Loans and Advances and their Write-off Procedure
- Major Irregularities in Distribution and Repayment of Loans and Advances and their Write-off Procedure (Cont.)
- Calculation and Assessment of Bank's Book Capital, Regulatory Capital and Reserve and Provisioning Management
- Identification Techniques of Digital Finance Risk including Hundi Risk, Payment System risk related to Cyber Threat Forensics
- Examination of the OBU and Subsidiaries operation of a bank
- Irregularities, Fraud-Forgeries and Malpractices related to Trade Finance
- BG Irregularities, Fraud-Forgeries and malpractices related to Trade Finance
- Examination of Treasury operation and Fund management
- Overview on Bangladesh Bank On-site Inspection Guidelines
- ICC Frame work and CBS of Bank

Methodology

Lecture, Case study, Group discussion, Report Writing

Evolution Method-

Written Examination, Group Presentation

Target Group-

AD/DD/JD of H.O and Br. Offices

Duration

5 Days

Resource Person

Faculty members of BBTA and experienced professionals from banking and related field

Individual Course Curriculum of Training Programs 2023

Program No.: 12 (ID: 1134)

Course Name: Foreign Exchange Inspection

Learning Objective

Upon completion of the course participants will be able to:

- Familiarized with the basic substances and importance of foreign exchange inspection
- Acquainted with the techniques of inspection of Authorized Dealer
- Acquainted with procedures regarding writing of inspection report

Course Content

- Policies and procedures of foreign exchange inspection and its area to be covered (branch and HO)
- Online Foreign Exchange Transaction Monitoring System - developed and maintained by FEOD, BB
- Analysis of foreign exchange related balance sheet exposure (funded & non-funded) and techniques to detect irregularities therein
- Discussion on irregularities and malpractices relating to import and export including price manipulation, under invoicing and over invoicing (price verification techniques to be covered also)
- Inspection procedures of trade financing issues including PAD, TR, buyers' credit and suppliers' credit, EDF, etc
- Inspection of trade financing issues of shariah based banks
- Irregularities on remittances (inward and outward), FC accounts and exchange rates
- Inspection techniques of 'Open Exchange Position', 'Nostro Account Reconciliation' and other foreign exchange products
- Inspection of foreign loan related issues and OBUs
- Inspection of cash incentives and related issues
- Case study- recent scam/irregularities in fx-transactions and steps taken by Bangladesh Bank to curb financial scam in foreign exchange business
- Report writing on FX Inspection

Methodology

Lecture, Case study, Group Discussion, Question and Answer

Evaluation Method

Quiz, Group Presentation

Target Group

AD/DD/JD of BB H.O. and other offices (preferable posted in supervision/inspection departments)

Duration

3 days

Resource Persons

Faculty Members of BBTA and professionals from banks and related fields

Individual Course Curriculum of Training Programs 2023

Program.: 13 (ID: 1025)

Course Name: Money and Banking Data Reporting

Learning Objective

Upon completion of the course participants will be able to:

- Explain the balance sheet, different sectors, economic purpose, deposit & loan products, securities and identify the codes allocated for them
- Describe the procedures of submitting returns of SBS-1, 2, 3 & SME
- Identify and correct the mistakes usually found in the operational level

Course Content

- Monetary Survey and its Impact on Economy
- Importance, Significance and Characteristics of SBS Returns
- Discussions about Different Institutional Sectors and Tables Used in SBS-1 Reporting.
- Procedures for Completing Return SBS-1 (Assets Side)
- Procedures for Completing Return SBS-1 (Liability Side)
- Discussion of Different Codes (Sector, Purpose, Security, Deposit Type, Product etc.)
- Business Rules for Completing Return SBS-2 and Computing Data in Software with Exercise
- Business Rules for Completing Return SBS-3 and Computing Data in Software with Exercise and discussion on SME
- Major Irregularities Found in SBS Return Reporting & Validation Check Rules of Deposits and Advances

Methodology

Lecture, Assignment, Practical Session, Group Discussion

Evaluation Method

Quiz/Written Test

Target group

Concerned Officials of SBs and NBFIs

Duration

3 days

Resource Person

Faculty members of BBTA and experienced professionals from banking and related fields

Individual Course Curriculum of Training Programs 2023

Program No.: 14 (ID: 1114)

Course Name: CIB Business Rules and Online Reporting System

Learning Objective

Upon completion of the course participants will be able to:

- Describe CIB data batch uploading and Online reporting system
- Describe subject & contract data
- Procedure of report generating for CIB
- Policies of database correction

Course Content

- Role of CIB in Credit Management & Importance of CIB Data Reporting
- Procedure of Reporting Subject data in monthly batch file
- Procedure of Reporting Contract data in monthly batch file
- On-line Search & CIB Report Download
- Policies and Regulations on database correction related to Subject and Contract Data
- Procedure of Report Generating and Understanding the Report of a Borrower

Methodology

Lecture, Assignment, Practical Session, Group Discussion

Evaluation Method

Quiz/Written Test, Group Assignment

Target group

AD/DD of BB H.O. and Mid Level Officials of SBs

Duration

3 days (1 day for each batch)

Resource Person

Faculty members of BBTA and experienced professionals from banking and related fields

Individual Course Curriculum of Training Programs 2023

Program No.: 15 (ID: 1022)

Course Name: Foreign Exchange Transactions Reporting

Learning Objective

Upon completion of the course participants will be able to:

- Explain the importance of overall Foreign Exchange Transactions related to export, import, invisible receipts, invisible payments, wage earners' remittance and sales & purchase of foreign currencies and the country's balance of payment
- Describe the techniques of Foreign Exchange Transactions' Reporting clearly
- Identify mistake/miscoding in the FX returns in the operational level and rectify it

Course Content

- Fx Transactions Reporting and Balance of Payment: An Overview
- Reporting procedures for compilation of summary statements S-1, S-2, S-4 with exercise
- Reporting procedures for compilation of summary statements S-5, S-6, FCS-7, EFCS-8 and S-9, S-10, S-11, S-12 and S-13 with exercise
- Reporting procedures of Export and Imports related schedules with exercise
- Procedures and Problems of encoding of FX Transactions Reporting to CD and discussion on Major irregularities found in FX Transactions Reporting through RIT
- Reporting Procedure of Invisible receipts and Payments related schedules, buyer's credit and supplier's credit, export bill discounting & import freight with exercise

Methodology

Lecture, Assignment, Practical session, Group discussion, Question and Answer

Evaluation Method

Quiz/ Written Test

Target group

Concerned Officials of BB and SBs.

Duration

3 days

Resource Person

Faculty members of BBTA and experienced professionals from banking and related fields

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67	Md. Ali Imran	Assistant Director (Engr. Mech)	ali.imran@bb.org.bd	01933579116
68	Marufa Ebnat	Assistant Director	marufa.ebnat@bb.org.bd	01521556231
69	Mohammad Yousuf Ali	Assistant Director		01937204620
70	Md. Habibur Rahman	Officer		01747942051
71	F. M. Kamal Hossein Lemon	Officer	kamallemon@gmail.com	01911808100
72	Sree Gautom Chandro Sarker	Officer		01790423621
73	Golam Aktar	Foreman (Mechanic)		01715107878

Faculty Members of Bangladesh Bank Training Academy

Name & Designation **Md. Zulkar Nayn**
Executive Director

Qualifications & University MBA (IBA)
MBM, Bangladesh Institute of Bank Management
M.Com (Management)
University of Dhaka

Areas of Specialization Treasury Management, Bank Supervision, Prudential Regulations

Number of Publications Articles for Journal – (2)
1. Measuring Financial Stability: The Composition of an Aggregate Financial Stability Index for Bangladesh, Bank Parikrama, 2012
2. Effectiveness of Macroprudential Policy in Bangladesh, BBTA Journal, Thoughts on Banking and Finance, July-December, 2018



Name & Designation **Muhammad Zakir Hasan**
Executive Director (ICT)

Qualifications & University B. Sc. Engineering (EEE),
Khulna University of Engineering and Technology (KUET)
Fazil (Science Group), Madrasha Education Board

Areas of Specialization ICT

Name & Designation **Chandan Saha**
Systems Manager

Qualifications & University M.Sc. (Applied Mathematics)
B.Sc. (Honors) (Mathematics)
University of Dhaka
JAIBB



**Name &
Designation**

Dipankar Bhattacharjee
Director

**Qualifications &
University**

M.Com (Accounting), B.Com (Honors)
University of Chattagram
C.A. (Inter-B)
The Institute of Chartered Accountants of
Bangladesh (ICAB)



**Name &
Designation**

Md. Monjurul Haque
Director (Statistics)



**Qualifications &
University**

B.Sc. (Honors) and M.Sc. in Statistics
University of Dhaka

**Areas of
Specialization**

i) Central Banking and Bangladesh Economy,
ii) Money and Banking Data Analysis,
iii) Foreign Exchange Transaction Issues,
iv) CIB Business Rules & Collateral Database,
v) Monetary Policy Formulation & Its Management,
vi) Interaction between Monetary and Fiscal Policy,
vii) Nominal and Real Effective Exchange Rate
Analysis, etc.

**Name &
Designation**

Kakoli Jahan Ahmed
Director

**Qualifications &
University**

M.S.S. (Economics), B.S.S. (Honors)
University of Dhaka
DAIBB

**Areas of
Specialization**

Bank Supervision, Bank Management, Strategic
Planning, Anti Money Laundering



Name & Designation **Md. Golam Moula**
Director (Research)

Qualifications & University M.Sc. (Economics), B.Sc. (Honors)
Jahangirnagar University

Areas of Specialization Money and Banking Data Analysis, Monetary Policy Formulation, Monetary and Fiscal Policy



Name & Designation **Dr. Md. Golzare Nabi**
Director (Research)

Qualifications & University PhD (Finance), Universiti Malaysia Perlis (Unimap)
MS, Economics, North South University
MSS, Economics, University of Dhaka
BSS (Honors), Economics, University of Dhaka



Areas of Specialization Microeconomics, Macroeconomics, Money, Banking, Finance, Islamic banking, capital market and social finance, Financial inclusion, Digital finance and currency, SDGs, Microfinance, remittances

Number of Publications More than 30
(<https://scholar.google.com/scholar>)

Name & Designation **S.M. SALIM UDDIN**
Director

Qualifications & University B.SC (Hons) M.Sc (chemistry)
Chattogram University
MBA
Bangladesh Open University
MSS (Economics)
National University.
DAIBB



**Name &
Designation**

Md. Sakhawat Hossain
Director (Research)

**Qualifications &
University**

M.Sc. (Economics) B.Sc.(Hons)
Jahangirnagar University

**Areas of
Specialization**

Macroeconomics, Microeconomics, Monetary
Policy.

**Name &
Designation**

Md. Shabbirul Alam Chowdhury
Director

**Qualifications &
University**

MBA, International Islamic University, Chittagong
L.L.M, Bangladesh University of Professionals (BUP)

**Name &
Designation**

Md. Mazbah Uddin
Director

**Qualifications &
University**

MBA (University of Chittagong)
MBM(BIBM)
DAIBB,
Post Graduate Diploma in Islamic Finance Practices
CSAA (AAOIFI), CIPA(AAOIFI).

**Areas of
Specialization**

Foreign Exchange Regulations, International Trade,
Islamic Banking, Accounting and Financial Reporting

**Number of
Publications**

1 (One)



**Name &
Designation**

Mamunur Rahman
Director

**Qualifications &
University**

M. Com (Management), University of Rajshahi
LL.B., University of Rajshahi
DAIBB



**Name &
Designation**

Mohammad Shamsuddin Ahmed
Director

**Qualifications &
University**

B. Com (Hons.), M.Com (Finance)
University of Dhaka
DAIBB

**Name &
Designation**

Mohammad Abul Hashem
Director

**Qualifications &
University**

B.Com (Honors), M.Com (Accounting)
Dhaka University
Masters in Bank Management (MBM)
Bangladesh Institute of Bank Management (BIBM)

**Areas of
Specialization**

Accounting for Financial Services, Basel III and
Capital Adequacy, Credit Operation and
Management, Financial Institutions and Markets,
Risk Management, Stress Testing, Financial
Inclusion, Agent Banking, School Banking, CAMELS
rating, Deposit Insurance, Banking Companies Act,
1991 and Financial Institutions Act, 1993.



Name & Designation

Nahid Rahman
Director

Qualifications & University

M.Sc. (Dev. Economics),
Ritsumeikan Asia Pacific University (APU), Japan
MBM (Bank Management) Bangladesh Institute of
Bank Management (BIBM)
M.Com (Finance & Banking),
University of Dhaka
DAIBB

Areas of Specialization

National Integrity Strategy, Financial Inclusion,
Central Banking, Economics and Money Supply,
TNA, ATP, Course Design, Leadership, Team
Building & Communication Skill

**Name & Designation**

S.M. Kamaluzzaman Kamal
Director

Qualifications & University

M.Com (Finance and Banking), B. Com (Honors)
University of Dhaka
DAIBB

Name & Designation

Dipti Rani Hazra
Director

Qualifications & University

MBA, M.Com (Finance), B.Com (Hons), DAIBB,
CDFP
Dhaka University

Areas of Specialization

Policy Regulation, Capital Adequacy, Risk
Management, Digital Finance

Number of Publications

1 (One)



Name & Designation

Debashis Chakravorty
Additional Director

Qualifications & University

BSS (Honors) & MSS (Economics), University of Dhaka;
MBM, National University
MBA (Finance), University of Dhaka
Master Of Economics For Professionals, University of Dhaka
Diplomat Associate of Ins. of Bankers, Bangladesh (DAIBB), IBB
Diploma in Computer Applications & Programs (DCAP), BIBM
Certified Expert in Risk Management (CERM), Frankfurt School of Finance & Management (Germany) and BIBM

**Areas of Specialization**

Financial economics

**Name & Designation**

Kamruzzaman
Additional Director

Qualifications & University

B.Sc (Hons.) Economics, University of Calcutta
M.Sc Economics, University of Pune
Master in Development Studies, University of Dhaka

Areas of Specialization

Economics, Development Studies and Banking.

Name & Designation

Mohammad Nurul Islam
Additional Director (Statistics)

Qualifications & University

B.Sc. (Honours), M.Sc(Statistics)
University of Dhaka
PGDCAP, Bangladesh Institute of Bank Management

Areas of Specialization

Money and Banking.
Monetary Policy
Economics
Statistics



**Name &
Designation**

Mita Debnath
Additional Director

**Qualifications &
University**

MSS in Government and Politics
Asian University of Bangladesh
DAIBB (Part-1)



**Name &
Designation**

Hasan Tareq Khan
Additional Director

**Qualifications &
University**

M.Com (Marketing), B. Com (Hons)
University of Dhaka
CERM, Frankfurt, Germany, CFA Level-1 passed,
JAIBB

**Name &
Designation**

Farzana Akhter
Additional Director (G)

**Qualifications &
University**

M.Com (Finance & Banking), B.Com (Honors)
University of Dhaka
DAIBB



Name & Designation **Amatur Rab**
Additional Director

Qualifications & University M.Com (Finance),
University of Dhaka
DAIBB



Name & Designation **A B M Anisuzzaman**
Additional Director

Qualifications & University Bsc(Hons),Msc
Soil Science
University of Dhaka.
Banking Diploma (First part)

Areas of Specialization Bank inspection, Project Implementation

Name & Designation **Tania Mustafiz**
Additional Director

Qualifications & University M.S.S (Economics), B.S.S (Hons), University of
Dhaka, MBM from BIBM, Mirpur, DAIBB



Name & Designation **Muhammad Maruf Alam Sufiany**
Additional Director

Qualifications & University BBA (Accounting)
MBA (Accounting Information System)
University of Dhaka

Areas of Specialization Inspection, Banking and Law (Act),
Accounting



Name & Designation **Syed Sohel Rana**
Additional Director



Qualifications & University BA (Hons.), MA in English, Jahangirnagar University,
Savar, Dhaka;
Professional Masters in Banking and Finance
(PMBF), Asian Institute of Technology (AIT),
Thailand

Areas of Specialization HRM, Office Procedures & Manuals, Business
Communication & English Language Teaching

Name & Designation **Mohammad Khaled Mossarof**
Additional Director

Qualifications & University BSc and MSc in Geography & Environment Under
Jahangirnagar University
Masters in Economics Under Dhaka University
Chartered Secretary (level 3 completed)
JAIBB

Areas of Specialization Agricultural credit ,SME and Bank inspection



Name & Designation

Md Sohel Saklain
Additional Director

Qualifications & University

PhD in Banking and Finance, Monash University, Australia
Master of International Economics and Finance, The University of Queensland, Australia
Professional Master in Banking and Finance, Asian Institute of Technology (AIT), Thailand
BBA & MBA in Accounting, Islamic University, Kushtia, Bangladesh

**Areas of Specialization**

Finance and Banking

Name & Designation

Tahmida Zaman
Additional Director

**Qualifications & University**

MBM, Bangladesh Institute of Bank Management
MBA (Banking), BBA (Finance & Banking)
University of Dhaka
DAIBB
Certified Digital Finance Practitioner (CDFP)
certified by The Fletcher School of Law and Diplomacy at Tufts University.

Name & Designation

Md. Ruhul Amin Chowdhury
Joint Director

Qualifications & University

MBA International, Anglia Ruskin University, UK
Post Graduation Diploma in Financial Management (PGDFM), Bangladesh Institute of Management
M.Sc with B.Sc(Hons) in Statistics, Jahangirnagar University

**Areas of Specialization**

Human Resource Management, Leadership, Credit Management, Communication Skills, Business Strategy

Name & Designation **Hamida Begum**
Joint Director

Qualifications & University BSS(Hon) Economics, MSS(Economics)
Dhaka University;
MBA, Green University;
DIBB

Areas of Specialization Economics, HRM, BB Leave Rules, BB Medical Rules, BB Accommodations Allotment Rules



Name & Designation **Md. Razaul Karim**
Senior Maintenance Engineer (Joint Director)

Qualifications & University

- B. Sc Engineering in Computer Science & Engineering, Chittagong University of Engineering & Technology.
- Certified Digital Finance Practitioner (CDFP), Digital Frontiers Institute and The Fletcher School, Tufts University, USA.
- Certified Training Professional, Finance Accreditation Agency (FAA), Malaysia.
- International Diploma on Macroeconomic Modelling and Forecasting, Jointly Organized by Bangladesh Bank Training Academy and The United Nations Department of Economics and Social Affairs (UNDESA)

- Certified on Mfx: Macroeconometric Forecasting, International Monetary Fund (IMFx)
- Introduction to Cyber Security, Cisco Networking Academy, CISCO.
- Redhat Certification and Professional ISP System Administrator, Engineering Staff College, Bangladesh
- International Program on Training Techniques, India

Areas of Specialization

- Cyber Security
- ICT Risk Management
- VMware vSphere (V 6.7)
- Training Techniques and Methodology
- Curriculum Planning, Design and Implementation of Training Courses
- Coordination and Direction of Training Courses
- Conducting Training Sessions as Session Speaker
- Online Office Management
- Data Center Management
- Software Development
- Network, Software and Hardware Management
- ICT Security Policy for Bangladesh Bank
- Guidelines for IT Security for Banks and NBFIs
- Cryptography
- Different Framework ICT Security
- Data Analysis
- Business Continuity Planning
- IT Security Standard Control
- Digital Financial Services
- Cloud Computing
- Big Data Analysis
- Artificial Intelligence in Finance
- Block Chain Technology
- Fintech
- Internet of Things (IoT)
- IT Auditing
- ICT Support Management
- Database Management
- Overview of Payment and Settlement System
- Video Editing
- Macroeconomic Modeling and Forecasting (Data Analysis and Forecasting part) Spread Sheet Analysis

Number of Publications 1

Name & Designation Parsa Nazrana
Joint Director

Qualifications & University Master of Public Policy
The Australian National University;
MBA(Finance), BBA
Institute of Business Administration, Jahangirnagar University;
DAIBB

Areas of Specialization Gender Equality & Women Empowerment, Climate Change, Foreign direct Investment, Finance & Banking

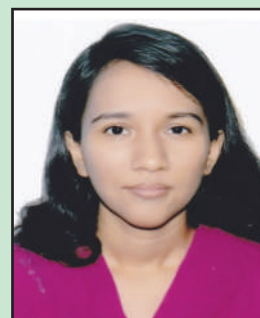


Name & Designation Ayesha Sultana Moly
Joint Director


Qualifications & University Post Graduate Diploma in Business Research (PGDBR), IBA, University of Dhaka
MBA, BBA (Accounting & Information Systems), University of Dhaka

Name & Designation Ummey Sumaiya Kamal
Joint Director

Qualifications & University Master of Economics and Public Policy, University of Queensland, Australia
MSS (Economics), BSS (Honors), University of Dhaka, DAIBB.



	Name & Designation	Dr. Md. Arif-Ur-Rahman Joint Director
Qualifications & University A	Academic: 1. Ph.D (Economics), Ritsumeikan University, Japan 2. Masters (Economics), Ritsumeikan University, Japan 3. MBA (Finance), University of Dhaka 4. BBA (Finance), University of Dhaka Professional: 1. DAIBB 2. CFA Level-I Passed	
Areas of Specialization	Economics, Finance, Accounting, Communication Skills, etc.	
Number of Publications	Four (4) in different international journals	

Name & Designation	Sonjib Kumer Singha Systems Analyst	
Qualifications & University	B. Sc. Engg. in Computer Science & Engineering Bangladesh University of Engineering and Technology (BUET)	

	Name & Designation	Faila Saberina Joint Director
Qualifications & University	M.Sc. Ag, B.Sc(Ag) (Honors) Sher-E-Bangla Agricultural University	

Name & Designation **Rayhana Wazed Ruma**
Joint Director

Qualifications & University MS (Crop Botany), BS (Agriculture)
Bangabandhu Sheikh Mujibur Rahman Agriculture University
MBM, Bangladesh Institute of Bank Management
DAIBB



Name & Designation **Ayatun Nesa**
Joint Director

Qualifications & University M.B.S (Accounting), B.B.S (Honors)
National University

Name & Designation **Mashrura Ferdous**
Joint Director

Qualifications & University Master of Public Policy and Management, University
of Melbourne
BBA (Finance), University of Dhaka





**Name &
Designation**

Tama Rani Halder
Joint Director

**Qualifications &
University**

MSS, University of Dhaka
Post Graduate Diploma, University of Dhaka
B.Sc(Hons), Khulna University
MBM, Bangladesh Institute of Bank Management

**Name &
Designation**

Zarrin Tasnim
Joint Director

**Qualifications &
University**

B. Ed (Education), M. Ed (Education)
University of Dhaka
MBM, Bangladesh Institute of Bank Management
DAIBB



Photo Album of Bangladesh Bank Training Academy



Opening Ceremony of 41st training Course of Assistant Director (Promoted to Deputy Director) and 9th Foundation training Course of Officer (Promoted to Assistant Director)



2nd foundation training course-Cash Officer (Promoted to Assistant Director)



BBTA Celebrates Sheikh Russel Day 2022

Photo Album of Bangladesh Bank Training Academy



Closing Ceremony of 44th and 45th Foundation Training Course-Assistant Director



Closing Ceremony of 11th and 12th Foundation Training Course-Officer
(Promoted to Assistant Director)

Photo Album of Bangladesh Bank Training Academy



Cultural Program and Prize Giving Ceremony of 44th and 45th Foundation Training Course-Assistant Director



Dr. Mashiur Rahman, Economic Affairs Adviser to the Prime Minister, Bangladesh conducted sessions in the Foundation Training Course.



Dr. Atiur Rahman, Former Governor, Bangladesh Bank conducted virtual sessions in the Foundation Training Course.



Dr. AB Mirza Azizul Islam, Former Finance Adviser, Caretaker Government, Bangladesh conducted session in the foundation training course

Photo Album of Bangladesh Bank Training Academy



M. A. Sattar Mandal, Emeritus Professor, Bangladesh Agricultural University conducted session in the foundation training course



M. Mahfuzur Rahman, Former Executive Director, Bangladesh Bank conducted session in the Foundation Training Course



Executive Development Seminar on Import Monitoring



Dr. K.A.S Murshid, Former Director General, Bangladesh Institute of Development Studies (BIDS) conducted session in the Foundation Training Course



Mr. Jamshed Zaman, Former Executive Director, Bangladesh Bank conducted session in the Foundation Training Course



Mr. Zeauddin Ahmed, Former Executive Director, Bangladesh Bank conducted session in the Foundation Training Course

Photo Album of Bangladesh Bank Training Academy



Orientation Course arranged by BBTA



Training Course on Cash Incentive Sub Module



Training Course on Techniques of Bank Inspection



Training for Trainers (TOT)



Inauguration Ceremony of BBTA Journal Volume 8 Issue 2

Incumbents of Bangladesh Bank Training Academy



Executive Director/Principal			
SL. No.	Name	Designation	Duration
1.	Nazir Ahmed Khan	Executive Director	05/10/2006-05/01/2009
2.	Md. Mahabubul Islam	Executive Director	06/01/2009-17/01/2009
3.	Devaki Kumar Saha	Executive Director (In-Charge)	18/01/2009-19/04/2009
4.	Devaki Kumar Saha	Executive Director	19/04/2009-31/12/2009
5.	Dewan Abdus Sultan	Executive Director (In-Charge)	01/01/2010-22/02/2010
6.	Md. Ebtadul Islam	Executive Director	23/02/2010-05/12/2010
7.	Md. Ataur Rahman	Executive Director	06/12/2010-28/09/2014
8.	Sk. Azizul Haque	Executive Director (In-Charge)	29/09/2014-10/01/2015
9.	Md. Golam Mostafa	Executive Director (In-Charge)	11/01/2015-05/04/2015
10.	K. M. Jamshed Uz Zaman	Principal	06/04/2015-05/04/2017
11.	Md. Abdul Hamid	Principal (Incharge)	06/04/2017-21/05/2017
12.	Md. Shafiqul Islam	Executive Director	22/05/2017-02/07/2017
13.	Rokeya Akhter	Executive Director (In-Charge)	03/07/2017-03/01/2018
14.	Laila Bilkis Ara	Executive Director	04/01/2018-25/02/2019
15.	Rokeya Akhter	Executive Director (In-Charge)	26/02/2019-10/06/2019
16.	Nurun Nahar	Executive Director	11/06/2019-03/01/2021
17.	A. B. M. Sadeque	Executive Director (In-Charge)	04/01/2021-28/02/2021
18.	A. B. M. Sadeque	Executive Director	01/03/2021-06/07/2021
19.	Md. Anwar Hossain	Executive Director	12/08/2021-22/03/2022
20.	Dr. Md. Kabir Ahmed	Executive Director	22/03/2022-12/01/2023
21.	Md. Zulkar Nayn	Executive Director	15/01/2023-

গণপ্রজাতন্ত্রী বাংলাদেশের সরকারি ছুটিসহ বর্ষপঞ্জি

২০২৩ খ্রিষ্টাব্দ-১৪২৯-৩০ বঙ্গাব্দ, ১৪৪৪-৪৫ হিজরী



জানুয়ারী পৌষ-মাঘ ১৪২৯ বাংলা
জম্মাঃ সানি-রবীয়া ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
১	২	৩	৪	৫	৬	৭
৮	৯	১০	১১	১২	১৩	১৪
১৫	১৬	১৭	১৮	১৯	২০	২১
২২	২৩	২৪	২৫	২৬	২৭	২৮
২৯	৩০	৩১				

ফেব্রুয়ারি মাঘ-ফাল্গুন ১৪২৯ বাংলা
রজব-শাওয়াল ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
			১	২	৩	৪
৫	৬	৭	৮	৯	১০	১১
১২	১৩	১৪	১৫	১৬	১৭	১৮
১৯	২০	২১	২২	২৩	২৪	২৫
২৬	২৭	২৮				

মার্চ ফাল্গুন-চৈত্র ১৪২৯ বাংলা
শাওয়াল-রমজান ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
			১	২	৩	৪
৫	৬	৭	৮	৯	১০	১১
১২	১৩	১৪	১৫	১৬	১৭	১৮
১৯	২০	২১	২২	২৩	২৪	২৫
২৬	২৭	২৮	২৯	৩০	৩১	

এপ্রিল চৈত্র-বৈশাখ ১৪২৯/৩০ বাংলা
রমজান-শাওয়াল ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
৩০						১
২	৩	৪	৫	৬	৭	৮
৯	১০	১১	১২	১৩	১৪	১৫
১৬	১৭	১৮	১৯	২০	২১	২২
২৩	২৪	২৫	২৬	২৭	২৮	২৯

মে বৈশাখ-জ্যৈষ্ঠ ১৪৩০ বাংলা
শাওয়াল-জিলদক ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
	১	২	৩	৪	৫	৬
৭	৮	৯	১০	১১	১২	১৩
১৪	১৫	১৬	১৭	১৮	১৯	২০
২১	২২	২৩	২৪	২৫	২৬	২৭
২৮	২৯	৩০	৩১			

জুন জ্যৈষ্ঠ-আষাঢ় ১৪৩০ বাংলা
জিলদক-জিলদক ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
			১	২	৩	
৪	৫	৬	৭	৮	৯	১০
১১	১২	১৩	১৪	১৫	১৬	১৭
১৮	১৯	২০	২১	২২	২৩	২৪
২৫	২৬	২৭	২৮	২৯	৩০	

জুলাই আষাঢ়-শ্রাবণ ১৪৩০ বাংলা
জিলদক-মহরম ১৪৪৪/৪৫ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
৩০	৩১					১
২	৩	৪	৫	৬	৭	৮
৯	১০	১১	১২	১৩	১৪	১৫
১৬	১৭	১৮	১৯	২০	২১	২২
২৩	২৪	২৫	২৬	২৭	২৮	২৯

আগস্ট শ্রাবণ-ভাদ্র ১৪৩০ বাংলা
মহরম-সফর ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
		১	২	৩	৪	৫
৬	৭	৮	৯	১০	১১	১২
১৩	১৪	১৫	১৬	১৭	১৮	১৯
২০	২১	২২	২৩	২৪	২৫	২৬
২৭	২৮	২৯	৩০	৩১		

সেপ্টেম্বর ভাদ্র-আশ্বিন ১৪৩০ বাংলা
সফর-রবি-আউঃ ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
					১	২
৩	৪	৫	৬	৭	৮	৯
১০	১১	১২	১৩	১৪	১৫	১৬
১৭	১৮	১৯	২০	২১	২২	২৩
২৪	২৫	২৬	২৭	২৮	২৯	৩০

অক্টোবর আশ্বিন-কার্তিক ১৪৩০ বাংলা
রবি-আউঃ-রবি-সানি ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
১	২	৩	৪	৫	৬	৭
৮	৯	১০	১১	১২	১৩	১৪
১৫	১৬	১৭	১৮	১৯	২০	২১
২২	২৩	২৪	২৫	২৬	২৭	২৮
২৯	৩০	৩১				

নভেম্বর কার্তিক-আহবায়ন ১৪৩০ বাংলা
রবি-সানি-জম্মাঃ আউঃ ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
			১	২	৩	৪
৫	৬	৭	৮	৯	১০	১১
১২	১৩	১৪	১৫	১৬	১৭	১৮
১৯	২০	২১	২২	২৩	২৪	২৫
২৬	২৭	২৮	২৯	৩০		

ডিসেম্বর আহবায়ন-পৌষ ১৪৩০ বাংলা
জম্মাঃ আউঃ-জম্মাঃ সানি ১৪৪৪ হিজরী

রবি	সোম	মঙ্গল	বুধ	বৃহঃ	শুক্র	শনি
৩১					১	২
৩	৪	৫	৬	৭	৮	৯
১০	১১	১২	১৩	১৪	১৫	১৬
১৭	১৮	১৯	২০	২১	২২	২৩
২৪	২৫	২৬	২৭	২৮	২৯	৩০

সাধারণ ছুটি:- ২১ ফেব্রুয়ারি (৮ ফাল্গুন) শহীদ দিবস ও আন্তর্জাতিক মাতৃভাষা দিবস। ১৭ মার্চ (৩ চৈত্র) জাতির পিতা বঙ্গবন্ধু শেখ মুজিবুর রহমান-এর জন্ম দিবস ও জাতীয় শিশু দিবস। ২৬ মার্চ (১২ চৈত্র) স্বাধীনতা ও জাতীয় দিবস। ২১ এপ্রিল (৮ বৈশাখ) জম্মাতুল বিদা। * ২২ এপ্রিল (৯ বৈশাখ) ঈদ-উল-ফিতর। ১ মে (১৮ বৈশাখ) মে দিবস। * ৪ মে (২১ বৈশাখ) বুদ্ধ পূর্ণিমা। * ২৯ জুন (১৫ আষাঢ় ঈদ-উল-আযহা। ৩০ জুন (১৬ আষাঢ়) ব্যাংক হলিডে। ১৫ আগস্ট (৩১ শ্রাবণ) জাতীয় শোক দিবস। ০৬ সেপ্টেম্বর (২২ ভাদ্র) শুভ জন্মাষ্টমী। * ২৮ সেপ্টেম্বর (১৩ আশ্বিন) ঈদ-ই-মিলাদুনন্বী (সাঃ)। ২৪ অক্টোবর (৮ কার্তিক) দুর্গা পূজা (বিজয়া দশমী)। ১৬ ডিসেম্বর (১ পৌষ) বিজয় দিবস। ২৫ ডিসেম্বর (১০ পৌষ) বীশু খ্রিস্টের জন্মদিন (বড় দিন)। ৩১ ডিসেম্বর (১৬ পৌষ) ব্যাংক হলিডে।

নির্বাহী আদেশে সরকারি ছুটি:- * ০৮ মার্চ (২৩ ফাল্গুন) শব-ই-বরাত ১৪ এপ্রিল (০১ বৈশাখ) বাংলা নববর্ষ। * ১৯ এপ্রিল (৬ বৈশাখ) শব-ই-কুদর। * ২১ ও ২৩ এপ্রিল (৮ ও ১০ বৈশাখ) ঈদ-উল-ফিতর (ঈদের পূর্বের ও পরের দিন)। * ২৮ ও ৩০ জুন (১৪ ও ১৬ আষাঢ়) ঈদ-উল-আযহা (ঈদের পূর্বের ও পরের দিন) ২৯ জুলাই (১৪ শ্রাবণ) মহরম (আশুরা)

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