

**Green Banking and CSR Department
Bangladesh Bank
Head Office
Dhaka.**

GBCSRD Circular Letter No. 06

Date: 10 June, 2015

**Managing Directors/CEO
All Scheduled Banks/Financial Institution in Bangladesh**

Dear Sir,

Reporting CSR activities

Please refer to our [GBCSRD circular no. 07, dated December 22, 2014](#).

You are advised to submit a half-yearly statement regarding initiatives in CSR programs undertaken by your organization as per the enclosed format within 30 days at the end of every half-year. Accordingly, the first statement as of 30 June, 2015 is to be submitted within July 31, 2015. You will be required to continue to submit half-yearly reports on Gender Equality issues as well.

Please acknowledge receipt.

[Enclosure: As stated.](#)

Yours sincerely,



(Manoj Kumar Biswas)
General Manager
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Statement on Corporate Social Responsibility Initiatives

Name of Bank/Fl:

For the Period.....

A. CORPORATE GOVERNANCE

Please provide a short description of the initiatives of institutionalizing corporate governance framework for the purpose of safeguarding the interests of shareholders and adding value to customers, shareholders, partners and employees, alike.

B. POLICY ISSUES:

Sl. no.	Issues	Yes/No (if applicable)	Data
1	Is there any CSR Policy approved by your board	Y/N	If yes please provide a copy of the policy & a copy of board approval
2	Is there any separate CSR unit/Foundation	Y/N	If yes please provide detailed information regarding the structure/work responsibilities of the unit/foundation
3	Is there any CSR budget approved by the board	Y/N	If yes please provide a copy of CSR budget approved by the board
4	Is there any previous CSR commitments	Y/N	If yes please provide a list
5	is there any priority sector lending	Y/N	If yes please provide a list
6	Is there any provision for restricting CSR allocation in favor of related person/entity	Y/N	

C. CSR EXPENDITURE:

1. Social Projects

Sl. No.	Sectors/Initiatives	Amount (in crore tk.)	No. of beneficiaries
	Direct social interventions conducted by the bank, both as occasional/remedial measures or sustainable/continuous projects.		
1	Education (Provide detail as per Annex-1)		
2	Health (Provide detail as per Annex-2)		
3	Disaster Management		
	a. Emergency disaster relief		
	b. Capacity building of emergency rescue services		
4	Environment		
5	Cultural Welfare		
	a. Promotion of Art, cultural, literary		
	b. Sports		
	c. Recreational facilities for the underprivileged		
6	Infrastructure improvement in remote/underprivileged areas		
7	Income generating activities for the underprivileged population		
8	Others*(please specify)		

2. Community Investment

Sl. No.	Sectors/Initiatives	Amount (in crore tk.)	No. of beneficiaries
	Supplementing initiatives of Civil Society Organizations (CSOs), NGOs and institutions involved in social and environmental improvement including:		
1	Education (Provide detail as per Annex-1)		
2	Health (Provide detail as per Annex-2)		
3	Disaster Management		
	a. Emergency disaster relief		
	b. Capacity building of emergency rescue services		
4	Environment		
5	Cultural Welfare		
	a. Promotion of Art, cultural, literary		
	b. Sports		
	c. Recreational facilities for the underprivileged		
6	Infrastructure improvement in remote/underprivileged areas		
7	Income generating activities for the underprivileged population		
8	Others*(please specify)		

3. Priority sector/subsidized lending**

Sl. No.	Sector	Cost of fund	Subsidized Interest rate	Amount of interest loss (in crore tk.)
1	Agriculture***			
2	SME			
3	Green Finance			

*Others: Show any other activity not specified by this format but taken by your organization for the betterment of underprivileged population/area.

**Show amount of interest loss (if cost of fund > rate of interest) for lending to priority sectors (Agriculture, SME and Green Finance).

***As per ACD circular no-02, dated 30 May, 2011.

EDUCATION**a. Direct Grant/Aid**

Level of study	Scholarship		Stipend	Lump grant		Total No. of beneficiaries/ students
	For female student (Tk in '000)	For male student (Tk in '000)	For physically/ mentally challenged student (Tk in '000)	For purchasing books/ reading materials (Tk in '000)	For purchasing clothing/laptops/others (Tk in '000)	
Below S.S.C						
S.S.C						
H.S.C						
Graduation						
Post Graduation						
PhD						
Vocational training						
Special scholarship						
Other (Please specify)						
Total						

b. Infrastructural Development

Activity	Area/ Location of the institution	Institution		Equipment/material		Amount (Tk in '000)
		Name	Number	Name	Number	
Construction of building/class room/laboratory etc.						
Procurement of any study/research equipment/materials						
Operating expense to run any educational institution (partially/wholly)						

HEALTH

a. Direct Grant/aid

Activity	No. of patient	Amount (Tk in '000)
Curative treatment of individual patients		
Free medical camp/clinic		
Free medicine/health equipment to individual patient		
Awareness program		

b. Infrastructural Development

Activity	Area/ Location of the institution	Institution		Equipment/material		Amount (Tk in '000)
		Name	Number	Name	Number	
Construction of hospital/clinics etc.						
Procurement of any medical equipment/materials						
Operating expense to run any hospital/clinic/diagnostic center(partially/wholly)						

c. Preventive public health and hygiene initiatives

Activity	Area/location covered	No .of item	Amount (Tk in '000)
Provision of safe drinking water (tube well, well, pond excavation etc.)			
Hygienic toilet facilities			

Prepared by
Name, Designation
Contact no./e-mail

Authorized by
Name, Designation