Foreign Exchange Policy Department Bangladesh Bank Head Office Dhaka www.bb.org.bd

FE Circular No. 21 Date: 03 November, 2009

All Authorized Dealers in Foreign Exchange and Offshore Banking Units of Dealer Banks in Bangladesh

Dear Sirs

Submission of Return on Foreign Direct Investment and Private Sector External Debt

Data/information on Foreign Direct Investment (FDI) and Private Sector External Debt(PSED) are considered very important among all economic indicators. Presently, Statistics Department of Bangladesh Bank is collecting these information through Enterprise Survey on half yearly and quarterly basis respectively. Under the existing system, data is collected directly from the recipient enterprises of FDI and PSED. Considering the importance of the subject, to ensure receiving information regularly from the recipient enterprises of FDI/PSED, decision has been taken to collect such information through concerned authorized dealer banks of the entities. From now, ADs will submit information of FDI and PSED of the recipient entities as per the Forms mentioned below (duly filled in by the concerned entities) to the Statistics Department, Bangladesh Bank:

Reporting	Type of Information	Reporting	Submission Deadline
Form		Frequency	
Form ED-1	Summary Report on Foreign	One time	Within one month of approval of
	Borrowing Agreement	One time	foreign loan.
Form ED-2	Status Report on Foreign Borrowings from Non-Residents	Quarterly	Within one month after end of reference quarter
Form-FI-1: Foreign Investment in Bangladesh	Foreign Investment Related	Half yearly	Within 3 months from the end of half year i.e. Jan-June Report by 30 September and July-Dec Report by 31 March of the next year.

To ensure submission of accurate FDI and PSED Return, FDI and PSED recipient entities and Authorized Dealers/Offshore Banking Units (OBUs) will have to comply with the following instructions:

- 1. All private sector enterprises who have already received FDI/PSED must obtain certificate from Statistics Department, Bangladesh Bank regarding submission of FDI/PSED Return to Bangladesh Bank. However, submission of FDI/PSED Return in accordance with the above mentioned Forms (ED-1, ED-2, FI-1, as the case may be) to Bangladesh Bank for the first time will be considered as request for obtaining such certificate and hence separate request will not be required.
- 2 . Other entities (who have not received FDI/PSED earlier), within one month of receiving of FDI/PSI will apply to Statistics Department, Bangladesh Bank, Head Office for obtaining certificate regarding submission of FDI/PSED Return with forms Form FI-1, Form ED-1, Form ED-2 (as the case may be) through authorized dealer and will continue submission of such Return onwards regularly.

3. For submission of Return of external borrowing in Form ED-1, copy of approved borrowing agreement and

subsequent amendments thereon (if any) shall have to be submitted also.

4. December end and June end Returns shall be accompanied by yearly/half yearly (as the case may be) audited

balance sheet and income-expenditure statement of the company concerned.

5. While providing any financial facility/service to enterprise having FDI/PSED, the bank/OBU will have to be

ensured that the service receiving enterprise has obtained certificate regarding submission of FDI/PSED Return

from Statistics Department, Bangladesh Bank or have applied to Statistics Department, Bangladesh Bank, Head

Office, Dhaka for such certificate by filling up forms appropriately.

6. FDI/PSED receiving entity shall fill-up the forms (Form ED-1 ED-2, Form FI-1, as the case may be) properly

and submit to its nominated AD for onward submission to Bangladesh Bank. The concerned AD shall submit the

filled-up forms received from client(s) to Statistics Department, Bangladesh Bank with a forwarding letter

mentioning the name of the concerned FDI/PSED receiving entities whose forms are being submitted.

7. For receiving FDI/PSED through different branches of the same bank or different banks, the enterprise

concerned shall have to submit Form ED-1, Form ED-2, Form FI-1 through one nominated bank branch only.

8. Head Office/Principal Office of the Banks shall prepare & maintain a branch-wise/OBU-wise list of

enterprises (name and address of the Registered Office) having FDI/PSED who have been listed to submit their

FDI/PSED Returns to Bangladesh Bank through different branches/OBUs of the Bank. Such list shall have to be

submitted to Statistics Department of Bangladesh Bank on half-yearly basis with updated information (if any)

during the reporting time.

9. Enterprises of EPZs (Type A, B or C) are also required to submit FDI/PSED Returns as mentioned above

through their nominated AD/OBU.

10. AD/OBU will start FDI/PSED Return (Form ED-2, Form- FI-1) from December 2009 as per above

instructions and will continue the same on quarterly/half-yearly basis respectively till further instruction.

Instructions for submission of Form FI-1/Form ED-1 for new investment/loan will come in force immediately.

ADs/OBUs are being instructed to play responsible role to ensure accurate FDI and PSED Returns of

their clients.

Please acknowledge receipt and inform this issue to all concerned.

Yours faithfully,

Signed/-

(Khandaker Abdus Salim) Deputy General Manager

Phone: 7120375



General Information

 $Dead line \ for \ submission: \ Within \ 1 \ month \ of \ approval$

SUMMERY REPORT ON FOREIGN BORROWING AGREEMENT

1.	Loan ID (Provided by I	BB) :					
2.	Debtor's Name	:					
	Address	:					
3.	Creditor's Name	:					
	Address	:					
4.	Date of Agreement S	Signed :		5.	Effective Date 1	:	
6.	Expiry Date of Effecti	veness :		7.	Date of Drawing Lim	it :	
	No. of Tranches	:			Date of Authorization		
	Loan Amount				Authorized By		
	Purpose of Loan				·	•	
	r dipode or Louir	· — —		13.	Base Currency	:	
14.	Public Guarantee	: Yes No			Syndicated Loan *	: Yes N	lo
	* If yes, please attach	the list of creditors with their of	contr	ibutio	on to loan amount.		
TRA	ANCHE Information						
16.	Tranche Number ³	:					
17.	Principal Repayment	:					
		dated repayment schedule.)					
18.	Information of interest						
	a) Rate of Interest		b)	Dan	altri Data		
	,	Data :	D)	Pen	alty Rate	•	
	c) Calculation Startd) Method of Calcu		ا (م	Davn	nent Dates		
	i) Year 4		e) i	-			
	,			,	Payment Start Date		
	,	•		ii)	Payment End Date	•	
40	111)	:		iii)	Periodicity	•	
19.	Commission Payment						
	For Regular Payment						
	a) Commission Typ	e :					
	b) Rate/Amount	:	c)		rency	:	
	d) Calculation Start	Date :	e)	Calc	ulation End Date	:	
	f) Method of Calcu	lation	g) l	Payn	nent Dates		
	i) Year	:		i)	Payment Start Date	:	
	ii) Month	:		ii)	Payment End Date	:	
	iii) Periodicity	:		iii)	Periodicity	:	
	For One-time Payme	ent					
	a) Commission Typ	e :	b)	Cu	rrency	:	
	c) Payment Date	:	d)	Pe	rcentage/Amount	:	
20.	Bank's Name & Addr	ess :					
	zamo namo a nam						
	Notes :						
		ate at which a drawing can be	ma	de.			
		ate for rendering the loan effe			er this date.	Signature:	
	-	ent of the creditor can be an			,	Name:	
	3. For multiple tranches additional sheet should be used. Designation:						
	4. Options : 360	days; 364 days; 365 days; 3	366 d	days		(Official seal)	
	5. Options: 30	days; Calendar				Telephone No.:	
	6. Options : Ann	ual; Semiannual; Quarterly;	Mon	thly;	Irregular	Date :	

FORM ED-2

Page 1/2

Deadline: Within one month after end of reference quarter.

STATUS REPORT ON FOREIGN BORROWINGS FROM NON-RESIDENTS

Transaction flows during the quarter.....

(In original currency/units)

Name of Borrower :	Name of the Main Business:
Registered Address:	Name/Branch of Banker :

Loan ID		Currency	Rate of	Oį	pening Balar	nce					Transactions during the reporting quarter			Oth**	Outstandii	Outstanding Balance at End- Quarter	
(Tranche No.)	Loan Contract	of Trans.	Interest	Total (excl. Arrear)	Arrear*	Total (incl. Arrear)	Date of Trans.	Amount Drawdown	Repa Principal	nyment/ Pay	ment Fees	Arrear* created	Other**	Total (excl. Arrear)	Arrear*	Total (incl. Arrear)	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	

^{*} These columns should be used only if arrears are occurred and please give details in the table on the back page.

Comments:		
Signature :	Designation :	
Name :	Phone :	Official Seal :

^{**} Other items include the amount of loan increase or reduction due to write off, debt equity swap, cancellation etc. during the reporting quarter.

FORM ED-2

Page # 2/2

TABLE: DETAILS OF ARREARS

	Principal	Interest	Other	Total
	а	b	С	d=(a+b+c)
At the beginning of $period^{I}$				
Created during the period ^{II}				
Payment during the period ^{III}				
Other (Please Specify) ^{IV}				
At the end of period ^(I+II-III +/- IV)				

FORM: F I- 1

Page 1/4

FORM -1: FOREIGN INVESTMENT IN BANGLADESH

			Area Code : (for internal use of Banglade	och Rank)		
Name of the reporting enterprise / Company Code No. (for internal use of	•		· · · · · · · · · · · · · · · · · · ·	sii balik)		
Legal form of enterprise (Please to Company incorporated in Banglace An unincorporated enterprise (Individual)	lesh	A branch	of an enterprise incorporated prated enterprise (partnershi			
 Nature of <i>major</i> business activitie Purpose Code No. (for internal use of B 		•]			
4. Date of Implementation of the Ent	erprise :-					
5. Factory Location :-						
6. Address for Correspondence :-	S. Address for Correspondence :-					
7. Machinery and Equipment Importe	ed during the	e reporting period:				
Machinery and Equipment Imported	Date of	Value in thousand Taka	As Capital			
a) By Foreign Investor	Import	Taka	(Yes/No)			
b) By Local Investor						
b) By the Company						
8. Total Foreign Equity Investment (a			eriod)			
9. List names, countries & percenta	ges of equity	held by foreign dir	ect investors:			
Investor : (a)	Country: (a)) E	quity (a) % Ty	/pe Code		
(b)	(b)		(b) %(for inter	nal use of BB)		
(c)	(c)		(c) %			
10. External Debt of the reporting ent	erprise (as a	at the end of the rep	orting period)			
(Taka in thousand) (Should be equal to the sur		 2321, 2322, 2421, 2	422 on page 3)			
11. Total paid-up capital of the repor	ting enterpris	se (Taka in Thousa	nd)			
12. Banker's address						

FORM: F I- 1 Page 2/4

Form - 1(A): Claims on Nonresidents* Half -Year Ended:.....

(Taka inthousands)

								(iiousaiius,
				Opening	Change in Position				Closing
Instrument Type	Code No.		Code No.	Position as on	T	ransaction	S	Due to	Position as on / /
		ivame	(for Internal use of B.B)	/ /	Increase	Decreas e	Net	Exchange Rate	
A	В	С	D	Е	F	G	H = F-G	I	J = E+H+I
I. CLAIMS ON FOREIGN DIRECT INVEST	ORS	(see Te	chnical note	<u> </u>					-
1. Short Term									
a) Loans	1121								
b) Trade Credits	1141								
c) Other debts (to be specified)	1145								
2. Long Term									
a) Loans	1122								
b) Bonds and notes	1152								
c) Other debts (to be specified)	1155								
3. Other Claims (to be specified)	1159								
II. CLAIMS ON OTHER NONRESIDENTS (see Tec	hnical n	ote)	-		-			-
4. Short Term									
a) Loans	1221								
b) Trade Credits	1241								
c) Other debts (to be specified)	1245								
5. Long Term									
a) Loans	1222								
b) Bonds and notes	1252								
c) Other debts (to be specified)	1255								
6. Other Claims				_					
a) Currency and deposits	1251								
b) Others (to be specified)	1259								
7. Total Claims (I+II)									

^{*} Please use additional sheets, if necessary.

FORM: F I- 1 Page 3/4

Form - 1(B) : Liabilities to Nonresidents*
Half -Year Ended :

(Taka inthousands)

No.									(Taka int	housands)
Instrument Type				•	Opening	Change in Position				Closing
Name (Ior Internal use of B.B) / /	Instrument Type		ır		Position	Transactions			Due to	Position
A B C D E F G H=F-G I J=E+H+ I. LIABILITIES TO FOREIGN DIRECT INVESTORS (see Technical note) 1. Equity Capital	,	No.	Name	`			Decreas		Exchange	
1. Equity Capital a) Ordinary Shares b) Revaluation & Capital Reserves 2311 b) Revaluation & Capital Reserves 2312 c) Share Money Deposits 2313 d) Reinvested Earnings/ Retained Profit e) Other Reserves 2319 2. Short Term a) Loans 2321 b) Trade Credits 2354 c) Other debts (to be specified) 2355 3. Long Term a) Loans 2322 b) Bonds and notes 2322 c) Other debts (to be specified) 2356 d) Other debts (to be specified) 2356 l) LIABILITIES TO OTHER NONRESIDENTS (see Technical note) 5. Equity Securities a) Ordinary Share 2411 b) Preference Shares 2412 c) Share Money Deposits 2413 d) Other 2419 6. Short Term a) Loans 2421 b) Trade Credits 2441 c) Other debts (to be specified) 2445 7. Long Term a) Loans 2422 b) Bonds and notes 2455 e. Short Liabilities a) Ordinary Share 2421 b) Trade Credits 2445 c) Other debts (to be specified) 2455 e. Short Liabilities a) Ordinary Share 2421 b) Trade Credits 2441 c) Other debts (to be specified) 2445 c) Cher debts (to be specified) 2445 e. Short Term a) Loans 2421 b) Trade Credits 2441 c) Other debts (to be specified) 2445 c) Cher debts (to be specified) 2455 e. Other Liabilities a) Currency and deposits 2451 b) Others (to be specified) 2459	A	В	С	,	Е	F		H = F-G	ı	J = E+H+I
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a) Ordinary Share	II. LIABILITIES TO OTHER NONRESIDEN	ITS (see	Technic	al note)	11		11		II.	11
b) Preference Shares 2412	5. Equity Securities									
c) Share Money Deposits 2413 d) Other 2419 6. Short Term 3 Loans a) Loans 2421 b) Trade Credits 2441 c) Other debts (to be specified) 2445 7. Long Term 3 Loans a) Loans 2422 b) Bonds and notes 2452 c) Other debts (to be specified) 2455 8. Other Liabilities 3 Currency and deposits a) Currency (to be specified) 2459	a) Ordinary Share	2411								
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b) Trade Credits	6. Short Term									
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c) Other debts (to be specified) 8. Other Liabilities a) Currency and deposits b) Others (to be specified) 2455 2451 b) Others (to be specified)	a) Loans	2422								
8. Other Liabilities a) Currency and deposits b) Others (to be specified) 2459	b) Bonds and notes	2452								
8. Other Liabilities a) Currency and deposits b) Others (to be specified) 2459	c) Other debts (to be specified)	2455								
b) Others (to be specified) 2459	8. Other Liabilities									
b) Others (to be specified) 2459	a) Currency and deposits	2451								
		2459								
	9.Total Liabilities(I+II)									

^{*} Please use additional sheets, if necessary

FORM: F I- 1

Page 4/4

Form - 1(C): Operating Profit and Net Income of the Reporting Enterprise during the Half-year ending

	Total to all shareholders of the enterprise Share attributable to Foreign Direct Investor (please specify country and percentage in the new total properties).						
	(Taka inthousands)						
1. Profit before Tax							
2. Tax on profit due for payment							
3. Net profit after Tax							
4. Provision for Dividend							
5. Provision for others							
(such as Profit Repatriation to be specified)							
6. Reinvested Earnings (3-4-5)**							
7. Remittances abroad during the period							
a) Profits/ Earnings							
b) Dividends							
c) Interests							
d) Technical fees							
e) Royalty fees							
f) Consultancy fees							
g) Others (to be specified)							

		Signature:
Date:	/	Name:
		Designation:
		(Official seal)
		Telephone No.:

Note : Change in mailing address may please be notified promptly to : Deputy General Manager, Foreign Investment & External Debt Division, Statistics Department, Bangladesh Bank, Head Office, Dhaka.

^{**}Which equals to net transactions of code no. 2314 of Form-1 (B)