

Department of Off-Site Supervision  
Bangladesh Bank  
Head Office  
Dhaka.

Website [www.bb.org.bd](http://www.bb.org.bd)

DOS Circular No- 05

November 06, 2013  
Date: -----  
Kartik 22, 1420

Chief Executives  
All Scheduled Banks in Bangladesh.

Dear Sir,

**Submission of Statement regarding Asset and Liability.**

As per section-36(01) of the Bank Company Act, 1991 (amended up to 2013), every scheduled bank has to submit its statement, regarding Asset and Liability, to Bangladesh Bank with specific format and method each year on quarterly basis.

Accordingly, banks are instructed to submit their statements regarding Asset-Liability and Profit-Loss A/c on quarterly basis (within the last working day of the following month after end of each quarter) as per section 38(First Schedule) of the Bank Company Act, 1991.

Please acknowledge receipt.

Yours Faithfully,

Sd/-

(S. M. Rabiul Hassan)  
General Manager  
Phone: 9530093