

Banking Regulation and Policy Department

Bangladesh Bank
Head Office
Dhaka.

BRPD Circular Letter No-09

16 November, 2005
Date-----
02 Agrahayan,1412

Chief Executives
All Scheduled Banks in Bangladesh

Dear Sir,

Appointment of Employee/Officer

Please refer to our BRPD Circular letter No. 06 dated 04-05-2005 on the captioned subject.

02 .According to the instruction of the said circular letter resignation letter of any employee/officer should be accepted within 7 (seven) days provided no disciplinary case against him/her remains pending and he/she will be released subject to adjustment of financial liabilities,if any. Besides, if any disciplinary case is pending against any employee/officer , it must be settled within one month as per service rule.

03. Now, it has been decided that, if an employee/officer of a scheduled bank submits his/her resignation letter and the concerned bank do not take any decision within 3(three) months he/she will be treated as released from the bank`s service automatically. However, incase of resignation of an employee/officer against whom case is pending in a court of law the same will be disposed of as per judgement passed by the court .

Please acknowledge receipt.

Sincirely yours,

(Naba Gopal Banik)
General Manager
Phone:7117825