

**Bangladesh Bank Training Academy**

Mirpur-2, Dhaka

Annual Training Plan-2025

(Annexure-1)

Program No	Course ID	Training Course	Level of Participants	Duration	Frequency	Total No. of Participants	Venue
(i)		(ii)	(iii)	(iv)	(v)	(vii)	(viii)
1	1001	<b>A) Foundation Training Course</b>	Newly Recruited Officers and Assistant Directors	180 days	4	(55x4=220 approx.)	BBTA
		<b>B) Banking</b>					
2	1067	Islamic Finance and Banking	AD/DD/JD of BB HO and Br. Offices	5 days	1	30	BBTA
		<b>C) Macro-Economics, Monetary Policy &amp; Financial Markets</b>					
3	1009	Monetary Policy Formulation and Implementation	AD/DD/JD/Addl. Director of BB HO (15), Officials of Banks (10) & Finance Companies (5)	4 days	2	30x2=60	BBTA
			AD/DD/JD/Addl. Director of BB Br. Offices (5) and Officials of Banks & Finance Companies (35) (Chattogram, Rajshahi)	3 days	2	40x2=80	Br. Offices
4	1138	Public Debt Management	AD/DD/JD/Addl. Director of BB HO & Br. Offices	3 days	1	30	BBTA
5	1011	Understanding Economic Indicators	AD/DD/JD/Addl. Director of BB HO (15), Officials of Banks (10) & Finance Companies (5)	3 days	1	30	BBTA
		<b>D) Supervision, Risk Management &amp; Regulatory Framework</b>					
6	1098	Capital Adequacy for Banks under Basel III	AD/DD/JD/Addl. Director of BB HO and Mid Level Officials of Banks	5 days	2	30x2=60	BBTA
7	1173	Capital Adequacy for Finance Companies under Basel II*	AD/DD/JD/Addl. Director of BB HO and Mid Level Officials of Finance Companies	3 days	1	30	BBTA
8	1017	Techniques of Inspection and Report Writing	AD/DD/JD/Addl. Director of BB HO & Br. Offices	5 days	1	30	BBTA
9	1174	Onsite Supervision Guidelines 2015*	AD/DD/JD/Addl. Director of BB HO & Br. Offices	5 days	1	30	BBTA
10	1140	Inspection Techniques of Islamic Banks and Finance Companies	AD/DD/JD/Addl. Director of BB HO & Br. Offices	3 days	1	30	BBTA
11	1143	Identification of Systemic Risk & Its Mitigation	AD/DD/JD/Addl. Director of BB HO & Br. Offices	3 days	1	30	BBTA
12	1144	ISS Reporting	AD/DD/JD of BB Br. Offices (5) & Officials of Banks (35) (Bogra, Mymensingh)	2 days (1 day per batch)	2	40x2x2=160	Br. Offices

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Program No	Course ID	Training Course	Level of Participants	Duration	Frequency	Total No. of Participants	Venue
13	1019	Credit Risk Management	AD/DD/JD of BB HO and Br. Offices (5) & Mid-level Officials of Banks & Finance Companies (25)	5 days	1	30	BBTA
			AD/DD/JD of BB Br. Offices (5) and Officials of Banks & Finance Companies (35) (Barisal, Mymensingh, Sylhet)	3 days	3	40x3=120	Br. Offices
14	1175	Prompt Corrective Action (PCA) Framework & Recovery Plan*	AD/DD/JD of BB HO and Officials of Banks	2 days	1	30	BBTA
15	1176	Risk Management in Banks & Finance Companies*	AD/DD/JD of BB and Officials of Banks & Finance Companies	3 days	1	30	BBTA
16	1177	Operational Risk Management in Banks*	AD/DD/JD of BB and Officials of Banks & Finance Companies	2 days	1	30	BBTA
17	1178	Treasury Management in Banks*	AD/DD/JD of BB and Officials of Banks & Finance Companies	3 days	1	30	BBTA
18	1179	Open Position and Foreign Exchange Risk Management*	AD/DD/JD of BB and Officials of Banks	3 days	2	30x2=60	BBTA
19	1180	Credit Guarantee Scheme*	AD/DD/JD of BB and Officials of Banks	2 days	1	30	BBTA
20	1181	International Accounting Standard (IAS) & International Financial Reporting Standard (IFRS)*	AD/DD/JD/Addl. Director and Officials of Banks & Finance Companies	3 days	1	30	BBTA
		<b>E) Foreign Exchange &amp; International Trade</b>					
21	1071	International Trade Finance & Offshore Banking	AD/DD/JD of BB HO & Br. Offices	3 days	1	30	BBTA
			AD/DD/JD of BB Br. Offices (5) and Officials of AD Branches of Banks (35) (Chattogram, Khulna)	3 days	2	40x2=80	Br. Office
		<b>F) Regulatory Reporting</b>					
22	1022	Foreign Exchange Transactions Reporting	Officials of Banks (AD Branches for Dhaka)	2 days	1	30	BBTA
			AD/DD/JD of BB Br. Offices (5) & Officials of Banks (35) (one each in Bogra, Rajshahi, Rangpur)	2 days	3	40x3=120	Br. Offices
23	1146	CIB Business Rules & Online Reporting Systems	Officials of Banks and Finance Companies (One day per batch)	2 days	1	30x2=60	BBTA
			AD/DD/JD of BB Br. Offices (5) and Officials of Banks and Finance Companies (35) (one each in Barisal, Rangpur, Sylhet)	2 days	3	40x3=120	Br. Offices
24	1025	Money and Banking Data Reporting	Officials of Banks and Finance Companies	3 days	1	30	BBTA
			AD/DD/JD of BB Br. Offices (5) and Officials of Banks and Finance Companies (35) (one each in Bogra, Chattogram, Khulna, Rajshahi)	3 days	4	40x4=160	Br. Offices
25	1024	FDI & External Debt Reporting	AD/DD/JD of BB HO and Officials of Banks	2 days	1	30	BBTA
			AD/DD/JD of BB Br. Offices (5) and Officials of Banks of Br. Office (35) (Chattogram)	2 days	1	40	Br. Office

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26	1182	Online Foreign Exchange Transaction Reporting*	AD/DD/JD of BB HO (5) and Officials of Banks (AD Branches-25)	3 days	1	30	BBTA
27	1183	Integrating FCS-1, FCS-2 and FCS-3 Data Reporting for Comprehensive Oversight*	Officials of Finance Companies & Others	2 days	1	30	BBTA
28	1184	E-banking and E-commerce Data Reporting*	AD/DD/JD of BB HO and Officials of Banks	2 days	1	30	BBTA
		<b>G) Research &amp; Library Management</b>					
29	1023	Research Methodology	AD/DD/JD of BB HO & Br. Offices	5 days	1	30	BBTA
30	1185	Library and Document Management: Automation, Digitization & Usage of Artificial Intelligence (AI)*	AD/DD/JD of BB HO & Br. Offices & Others	2 days	1	30	BBTA
		<b>H) Payment &amp; Settlement System</b>					
31	1186	Cashless Banking, Fintech & Digital Financial Services (DFS)*	AD/DD/JD of BB HO and Br. Offices & Officials of Banks	3 days	2	30x2=60	BBTA
		<b>I) Human Resources Development</b>					
32	1187	Effective Communication and Presentation skill*	Officer/AD/DD/JD of BB HO and Br. Offices	3 days	2	30x2=60	BBTA
33	1153	Leadership, Team building and Negotiation skill	JD/Addl. Director of BB HO and Br. Offices	3 days	1	30	BBTA
34	1188	Emotional Intelligence (EI) and Productivity*	JD/Addl. Director of BB HO and Br. Offices	3 days	1	30	BBTA
35	1194	Office Decorum, Rules & Regulations for BB Staff (B, C & D)*	B, C & D Category Staff of BB HO and Br. Offices	2 days	1	30	BBTA
36	1041	Safety, Security and Disaster Management	B, C & D Category Staff of BB HO and Br. Offices	2 days	1	30	BBTA
		<b>J) IT Security &amp; IT Skill Development</b>					
37	1156	IT Security and Awareness	Officer/AD/DD/JD of BB HO & Br. Offices, Officials of SPCBL	3 days	2	30x2=60	BBTA
			Officer/AD/DD/JD of BB Br. Offices and Officials of Banks & Finance Companies (Chattagram, Khulna, Rajshahi, Sylhet)	3 days	4	30x4=120	Br. Offices
38	1158	Information System (IS) Audit	AD/DD/JD of BB HO (5) and Officials of Banks (25)	2 days	2	30x2=60	BBTA
39	1044	Guidelines on ICT Security for Banks and Finance Companies	AD/DD/JD of BB HO and Officials of Banks & Finance Companies	3 days	1	30	BBTA
			AD/DD/JD of BB Br. Offices (5) and Officials of Banks & Finance Companies (35)(one each in Barisal, Bogura, Khulna)	3 days	3	40x3=120	Br. Offices

Program No	Course ID	Training Course	Level of Participants	Duration	Frequency	Total No. of Participants	Venue
40	1189	Guidelines on Cloud Computing*	AD/DD/JD of BB HO & Br. Offices and Officials of Banks & Finance Companies	3 days	2	30x2=60	BBTA
41	1190	Core Banking Solution (CBS) Features and Controls*	AD/DD/JD of BB HO and Officials of Banks & Finance Companies	3 days	2	30x2=60	BBTA
42	1150	Artificial Intelligence (AI) in Banking	AD/DD/JD of BB HO and Mid Level Officials of Banks	1 day	1	30	BBTA
<b>K) Anti Money Laundering &amp; Combating Financing of Terrorism</b>							
43	1047	Prevention of Money Laundering and Combatting Financing of Terrorism	AD/DD/JD of BB HO and Br. Offices, Officials of Banks & Finance Companies	2 days	2	30x2=60	BBTA
44	1161	Trade and Credit Backed Money Laundering	AD/DD/JD of BB HO and Br. Offices Banks & Finance Companies	2 days	2	30x2=60	BBTA
<b>L) Miscellaneous Program</b>							
45	1084	Procurement Management & e-GP Training	AD/DD/JD from procurement related departments of BB HO & Br. Offices, Officials of SPCBL	5 days	2	30x2=60	BBTA
46	1162	Internal Audit and Regulatory Compliance	Officials of Banks & Finance Companies	2 days	1	30	BBTA
47	1163	SAP Training on FICO Module	Officer/AD/DD/JD of BB HO and Br. Offices	4 days	1	20	BBTA
48	1191	SAP Training on MM module	Officer/AD/DD/JD of BB HO and Br. Offices	4 days	1	20	BBTA
49	1192	SAP Training on HRM Payroll	Officer/AD/DD/JD of BB HO and Br. Offices	4 days	1	20	BBTA
<b>M) International Course</b>							
50	1105	Agricultural Financing & Rural Development (CICTAB)	Domestic Participants-15, Foreign Participants-15	5 days	1	30	BBTA
<b>N) Workshop/Seminar</b>							
51	1106	Current Issues and Challenges in Banking (Seminar)	Director/Executive Director of BB HO & Br. Offices and AMD/DMD/MDs Banks & Finance Companies	1 day	2	200 x 2 = 400 (Approx.)	BBTA
52	1165	Executive Development Seminar (Topics on Contemporary Issue to be selected by Higher Management)	Director/Executive Director of BB HO & Br. Offices	1 day	2	200 x 2 = 400 (Approx.)	BBTA
53	1193	Cyber Crime and Data Breaches in Financial Sector*	Adl. Director/Director of BB HO & Br. Offices and Head of IT/IT Security of Banks & Finance Companies	1 day	1	200 (Approx.)	BBTA
<b>O) TOT Program</b>							
54	1171	ToT for BBTA Faculties/Trainer (Training Techniques/Methods and Contemporary Issues)	BBTA Faculties (20), BB HO (5), BB Br. Office (5)	3 days	4	30x4=120	BBTA/ Elsewhere
<b>Total</b>						<b>100</b>	

\* New Courses

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