

CHAPTER 17

SECTION-I

**FOREIGN EXCHANGE TRANSACTIONS
FOR AGENCY SERVICES**

1. Resident persons/firms can work as agents on behalf of foreign principals without prior permission from Bangladesh Bank. Similarly, no permission is required for encashment of inward remittances repatriated favouring local agents on account of commission, remuneration, fee, service charges, etc. Designated ADs, while conducting foreign exchange transactions on behalf of their agent-customers, shall adhere to following instructions:

(a) ADs shall maintain customer-wise files with updated agency agreements and copies of licences/permissions, if applicable, issued by the competent authorities.

(b) ADs shall be satisfied that agents have necessary arrangements with foreign principals to repatriate their monthly payments. In case of commission, remuneration, fee, service charges, etc. to be receivable by agents on transaction basis as per agreements, the payment shall be repatriated immediately on its closure between foreign principals and concerned persons/firms in Bangladesh.

(c) ADs shall observe relevant other regulations such as AML/CFT standards, taxes, etc. for executing foreign exchange transactions.

2. Foreign exchange transactions on account of agents working in Bangladesh on behalf of foreign shipping companies, airlines, stock brokerage firms, courier services, railway companies, satellite channel distributors, tour operators, freight forwarders shall be guided by instructions contained in different chapters of this Guidelines and subsequent FE Circulars/Circular Letters.