



BANGLADESH BANK

(Central Bank of Bangladesh)

Head Office

Motijheel, Dhaka-1000

Bangladesh



Staff Order No. HRD-2: 530/2026

Date: 24 September 2026

Official-Foreign Tour

Ms. Saila Sarmin Rapti (ID No. 29208292), (Passport No-E00162779), Joint Director (Research), Research Department, Bangladesh Bank, Head office, Dhaka has been permitted to visit Nepal from **02 October 2026 to 03 October 2026** (Excluding travel time) to participate in “**CAICE 2026 Conference**” under the following terms and conditions:

- a) She will be considered released from her duties after the close of business of 30 September 2026. She will not overstay abroad without prior approval;
- b) She will be treated as on duty during the travel period. During the absence, her official duties will be managed by internal adjustment; and
- c) Expenses related to her travel including airfare, 03 (three) nights' accommodation (Bed & Breakfast) in Kathmandu, and lunch and snacks expenses will be borne by “**Tribhuvan University, Nepal**”. All other expenses will be borne by herself and there will be no financial involvement of Bangladesh Bank in this regard.

This staff order is issued with the approval of the competent authority.

(S.M. Moniruzzaman)

Additional Director

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Human Resources Department-2
(Benefits & Administration Wing)

No. HRD-2(BA)152/2026- 7712

Date: As above

Copy for information and necessary action to:

1. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
2. Director General (Consular), Ministry of Foreign Affairs, The People's Republic of Bangladesh, Segun Bagicha, Dhaka.
3. Manager/Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
4. Uploaded In Bangladesh Bank intranet and **BB website** (About us-Foreign tours & Visit) for all concerned.

(Md. Masud Rana)

Joint Director

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