



BANGLADESH BANK
(Central Bank of Bangladesh)
Head Office
Motijheel, Dhaka-1000
Bangladesh.



Human Resources Department-2
(Benefits and Administration Wing)

HRD-2/231/2026-7260

15/09/2026

Ms. Farzana Akhter
SAP ID- 27602414
Passport No-A03349640
Director (BBTA)
Bangladesh Bank Training Academy
Bangladesh Bank
Head Office
Dhaka.

Private Foreign Visit

Dear Sir,

With reference to your application dated 09/09/2026 on the captioned subject, we would like to inform you that you have been permitted (subject to the approval of leave) to travel the **United States of America** to meet your son for **45 (Forty Five) days** (including the transit period) starting from **04/10/2026** or from the date of travel within one month from the mentioned date, subject to the following terms and conditions:

- 1) All expenses will be borne by you. No expenses in local or foreign currency will be borne by Bangladesh Bank in connection with the proposed visit;
- 2) You shall not overstay abroad without prior approval of the competent authority.

This order is issued with the approval of the competent authority.

Yours faithfully,

Sd/-

(Arafat Mahmud)

Joint Director

Phone: +88 01717572849

Email: arafat.mahmud@bb.org.bd

Endorsement No- HRD-2/231/2026-7262

Dated : -Do-

Copy forwarded for information and necessary action to:

1. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
 2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
 3. Executive Director, Bangladesh Bank Training Academy, Bangladesh Bank, Head Office, Dhaka.
- Uploaded on BB website www.bb.org.bd (About us→ Foreign Tours and Visit) for all concerned.

Joint Director