



BANGLADESH BANK
(Central Bank of Bangladesh)
Head Office
Motijheel, Dhaka-1000
Bangladesh.



Human Resources Department-2
(Benefits and Administration Wing)

HRD-2/231/2026-7995

01/10/2026

Ms. Masuma Akter Happy
SAP ID- :28206387
Passport No- E00264602
Additional Director
Foreign Exchange Policy Department-1
Bangladesh Bank
Head Office
Dhaka.

Private Foreign Visit

Dear Sir,

With reference to your application dated 28/09/2026 on the captioned subject, we would like to inform you that you have been permitted (subject to the approval of leave) to travel **Austria** to meet your brother for **12 (Twelve) days** (including the transit period) from **17/10/2026** to **28/10/2026** after participating the official program titled **"Workshop on Services Trade Statistics Academy-Focus on LDCs"** organized by World Trade Organization (WTO) at Geneva, subject to the following terms and conditions :

- 1) All expenses will be borne by you. No expenses in local or foreign currency will be borne by Bangladesh Bank in connection with the proposed visit;
- 2) You shall not overstay abroad without prior approval of the competent authority.

This order is issued with the approval of the competent authority.

Yours faithfully,
Sd/-
(Shahriar Hasan Chawdhury)
Joint Director
Phone: +88 01814414690
Email: sh.chawdhury@bb.org.bb

Endorsement No- HRD-2/231/2026-7997

Dated : -Do-

Copy forwarded for information and necessary action to:

1. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
2. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
3. Director (FEPD-1), Foreign Exchange Policy Department-1, Bangladesh Bank, Head Office, Dhaka.
- Uploaded on BB website www.bb.org.bd (About us→ Foreign Tours and Visit) for all concerned.

Joint Director