50120

BANGLADESH BANK
(Central Bank of Bangladesh)
Head Office
Motijheel, Dhaka-1000
Bangladesh.

Staff Order No.-HRD(2): 331/2025 **Date: 25/06/2025**

Deputation and Study Leave for Higher Study (Abroad).

Ms. Laila Fatin (SAP ID: 28807115), Joint Director (G), Department of Offsite Supervision, Bangladesh Bank, Head Office, Dhaka has been granted deputation and study leave as stated below for attending PhD in Economics in University of Otago, New Zealand in light of the guarantee bonds submitted by her on 19/06/2025 under the following terms and conditions:

Deputation: 2 years 9 months 29 days (from 02/07/2025 to 01/05/2028)
Average Half Pay Leave: 2 months 5 days (from 02/05/2028 to 07/07/2028)

02. Conditions:

a. She is obligated to work in Bangladesh Bank for a minimum of 3 (three) years after returning from deputation/study leave. If she resigns before the aforementioned period or stays absent from office without the concerned authority's prior approval, Bank will recover all the salaries and allowances paid during deputation/study leave from her guarantors;
b. If she abandons or fails to successfully complete the program, she will be obligated to return all the money received as salaries and allowances during deputation/study leave;
c. If she does not join the bank on time, her guarantors shall be liable to pay all of her advances with interest;
d. The period of deputation/study leave cannot be extended without the approval of the competent authority;
e. The approved program and the university cannot be changed without the approval of the competent authority;
f. Over the period of deputation/study leave, all of her salaries and allowances will be disbursed to concerned account in local currency;
g. Bangladesh Bank or Government will not bear any expense for her study or other purpose while she stays in New Zealand;
h. She must notify her contact address without delay after her arrival in New Zealand to training.hrd@bb.org.bd/ gm.hrd2@bb.org.bd through e-mail;
i. Within 7 (seven) days of her arrival in New Zealand, she must report to the Bangladesh Embassy located there;
j. The progress report of her study must be sent to training.hrd@bb.org.bd/gm.hrd2@bb.org.bd by email to the Director (HRD-2) of Human Resources Department-2 along with documentary evidence on half-yearly basis;
k. She will compulsorily join to HRD-1, Bangladesh Bank on the next working day after returning to Bangladesh;
l. After Joining the bank, she will have to personally submit a course completion report within 7 (seven) working days and a degree certificate/documentary proof within 3 (three) months to this department. In addition, the Thesis/Dissertation/Term paper (by whatever name it may be called) prepared at the end of the program will have to be submitted (in both hardcopy and softcopy formats) to the Research Department (Library).

She will be treated as released from her duties after the close of business of 01 July, 2025.

This order is issued as per the approval of the competent authority.

(Mohammad Saiful Islam)
Joint Director
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Human Resources Department-2
(Training & Development Wing)

No. HRD-2(TD)/126/2025-4959 **Dated: As Above**

Copy for kind information and necessary action (Not in order of Seniority)
1. Concerned Official and Guarantors .
2. Director (EMD-1), Expenditure Management Department-1 (Salary Section), Bangladesh Bank, Head Office, Dhaka
3. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
4. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
5. Uploaded in Bangladesh Bank intranet and BB website-www.bb.org.bd (About us → Foreign Tours & Visit) for all concerned.

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