



BANGLADESH BANK
(Central Bank of Bangladesh)
Head Office
Motijheel, Dhaka-1000
Bangladesh.

Staff Order No.-HRD(2): 545/2023

Date: 19/12/2023

Deputation for Higher Study Abroad.

Ms. Keya Das (SAP ID: 29309666), Deputy Director of Foreign Exchange Policy Department, Bangladesh Bank, Head Office, Dhaka has been granted deputation for attending PhD in Material Science, Engineering and Commercialization in Texas State University, San Marcos, USA from 24/12/2023 to 15/01/2027 in light of the guarantee bonds submitted by her on 13/12/2023 under the following terms and conditions:

02. Conditions:

- a. She is obligated to work in Bangladesh Bank for a minimum of 06 (six) years after returning from deputation. If she resigns before the aforementioned period or stays absent from office without the concerned authority's prior approval, Bank will recover all the salaries and allowances paid during deputation period from her guarantors;
 - b. If she abandons or fails to successfully complete the program, she will be obligated to return all the money received as salaries and allowances during deputation;
 - c. If she does not return to the country after deputation, her guarantors shall be obligated to pay Tk.4,00,000.00 for compensation as per Circular No. Prasha(Prabi)24/98-5 dated 23/09/1998 of the Administration Department;
 - d. If she does not join the bank on time, her guarantors shall be liable to pay all of her advances with interest;
 - e. The period of deputation will not be extended under any circumstances;
 - f. The approved program and the university cannot be changed under any circumstances;
 - g. Over the period of deputation all of her salaries and allowances will be disbursed to concerned account in local currency;
 - h. Bangladesh Bank or Government will not bear any expense for her study or other purpose while she stays in the USA;
 - i. She must notify her contact address without delay after her arrival in the USA to training.hrd@bb.org.bd / gm.hrd2@bb.org.bd through email;
 - j. Within 07 (seven) days of her arrival in the USA she must report to the Bangladesh Embassy located there;
 - k. The progress report of her study must be sent to training.hrd@bb.org.bd / gm.hrd2@bb.org.bd by email to the Director (HRD-2) of Human Resources Department-2 along with documentary evidence on half-yearly basis;
 - l. She will compulsorily join the Bank on the next working day after returning home;
 - m. She has to submit the degree certificate/documentary evidence to Human Resources Department-2 and Thesis/Dissertation/Term Paper (both in hard copy and soft copy format) in the Research Department (Library) within 07 days of joining the Bank after study;
- She will be treated as released from her duties after the close of business of 21 December 2023 (22-23 December, 2023 are weekly holidays).

This order is issued as per the approval of the competent authority.

Human Resources Department-2
(Training & Development Wing)

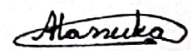

Mohammad Saiful Islam
Joint Director
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E-mail: md.saiful@bb.org.bd

No. HRD-2(TD)/583/2023-8380

Dated: As Above

Copy for kind information and necessary action (Not in order of Seniority)

01. Concerned Official and Guarantors .
02. Director (EMD-1), Expenditure Management Department-1 (Salary Section), Bangladesh Bank, Head Office, Dhaka
03. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
04. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
05. Uploaded in Bangladesh Bank intranet and BB website-www.bb.org.bd (About us → Foreign Tours & Visit) for all concerned.


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