(Replaced by same date and staff order no.)

50120

BANGLADESH BANK
(Central Bank of Bangladesh)
Head Office
Motijheel, Dhaka-1000
Bangladesh.

Human Resources Department-2
(Training and Development Wing)

Staff Order No.-HRD-2:572/2026

Date: 13 October 2026

Official Foreign Visit

The following 02 (two) officials of Bangladesh Bank have been permitted to visit **Geneva, Switzerland** to participate in the fifteenth UNCTAD Debt Management Conference and meeting of the Debt Management and Financial Analysis System (DMFAS) Advisory Group during **07-11 December 2026** (excluding travel time) organized by the UN Conference on Trade and Development (UNCTAD) under the terms and conditions mentioned below:

Sl No.	Name & ID No.	Passport No.	Designation	Office/Department
1	Ms. Shabnam Shirin [27002490]	E00230195	Executive Director (Statistics)	Head Office
2	Ms. Nurjahan Akhtar [27906191]	E00264496	Additional Director (Statistics)	Statistics Department

Terms & Conditions:

1. All the expenses related to this visit will be borne by Bangladesh Bank;
2. They will be treated as on duty during the travel period and no part of their salaries or allowances will be paid in foreign currencies;
3. They will not overstay abroad without prior approval;
4. They will be treated as released from their duties after the close of business of **03 December 2026** (04-05 December 2026 are weekends). During the absence, the official duties of Ms. Shabnam Shirin, Executive Director (Statistics) will be overseen by Dr. Imam Abu Sayed, Executive Director (Research) in addition to his own duties and those of other will be managed by internal arrangement;
5. They will submit a report about the attended program to the Governor within 15 (fifteen) days after returning from abroad. They will also submit the soft/hard copy of the report and program related materials to Research Department (Library).

This staff order is issued with the approval of the Governor.

(Kaniz Fatema)
Director (HRD-2)
Phone: 9530208/Cell: 01552415013
E-mail: kaniz.fatema@bb.org.bd

Human Resources Department-2
(Training & Development Wing)

No. HRD-2(TD)/67/2026-8454 Date: As above

Copy for information and necessary action to:

1. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
2. Director General (Consular & Welfare), Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka (with a request to issue a note verbale).
3. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
4. Uploaded in Bangladesh Bank intranet and **BB website**-www.bb.org.bd (About us → Foreign Tours & Visit) for all concerned.

(Nayeema Prodhan)
Deputy Director
Phone: 01912680574
E-mail:nayeema.prodhan@bb.org.bd