

Bangladesh Bank Training Academy
Mirpur-2, Dhaka.
Annual Training Plan-2024

Program No	Training Course	Level of Participants	Duration	Frequency	Total No. of Participants	Venue
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)
1	A) Foundation Training Course	Newly Recruited Officers and Assistant Directors in General Side	3 months	6	(60x6=360 approx.)	BBTA
	B) General Banking					
2	Banking Laws and Regulations	Officer/AD/DD of BB HO and Br. Offices	5 days	1	40	BBTA
3	Islamic Finance and Banking	AD/DD/JD of BB HO and Br. Offices	3 days	2	40x2= 80	BBTA
	C) Economics and Monetary Policy					
4	Monetary Policy Formulation and Implementation	DD/JD of BB HO	3 days	1	40	BBTA
5	Public Debt Management	AD/DD/JD of BB HO & Br. Offices	2 days	1	40	BBTA
6	Capital Market and Sukuk in Bangladesh*	AD/DD/JD of BB HO	2 days	1	40	BBTA
7	Understanding Economic Indicators	JD/Addl. Director of BB HO & Br. Offices	2 days	1	40	BBTA
	D) Bank Supervision & Risk Management					
8	Capital Adequacy for Banks under Basel III	AD/DD/JD of BB HO (20) and Mid Level Officials of SBs (20)	5 days	1	40	BBTA
9	Techniques of Inspection and Report Writing	AD/DD/JD of BB HO and Br. Offices	5 days	2	40x2= 80	BBTA
10	Inspection Techniques of Islamic Banks and NBFIs*	Officer/AD/DD/JD/Addl. Director of BB HO & Br. Offices	4 days	1	40	BBTA
11	AAOIFI and IFSB Standards*	AD/DD/JD of BB HO and Officials of SBs & NBFIs	3 days	1	40	BBTA
12	Internal Credit Risk Rating System (ICRRS)*	AD/DD/JD of BB HO and Br. Offices & Mid-level Officials of SBs	2 days	2	40x2= 80	BBTA
13	Identification of Systemic Risk and Mitigation*	DD/JD/Addl. Director of BB HO & Br. Offices	5 days	1	40	BBTA
14	ISS Reporting	Officials of SBs and AD/DD of BB (one each in Rajshahi, Sylhet)	2 days (1 day per batch)	2	40x4x2=320	Br. Offices
15	Credit Risk Management	AD/DD/JD of BB HO and Br. Offices & Mid-level Officials of SBs	5 days	1	40	BBTA
		AD/DD/JD of BB and Officials of SBs (one each in Ctg, Rajshahi, Khulna, Rangpur)	3 days	4	40x3=120	Br. Offices
16	Risk Based Supervision	AD/DD/JD of BB HO and Br. Offices	3 days	1	40	BBTA

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	E) Foreign Exchange & Foreign Trade					
17	International Trade and Finance	AD/DD/JD of BB HO & Br. Offices	4 days	1	40	BBTA
		AD/DD of BB and Officials of AD Branches of SBs (Ctg, Khulna)	2 days	2	40x2=80	Br. Offices
18	Offshore Banking*	AD/DD/JD of BB HO and Br.Offices & Mid-level Officials of SBs	2 days	1	40x2=80	BBTA
19	Foreign Exchange Transactions Reporting	Officials of SBs (35) & AD/DD of BB Offices (one each in Ctg, Khulna, Sylhet)	2 days	3	40x3=120	Br. Offices
	F) Research and Data Analysis					
20	CIB Business Rules & Online Systems	Officials of SBs and NBFIs	2 days	1	40	BBTA
		AD/DD/JD of BB and Officials of SBs and NBFIs (one each in Ctg, Rajshahi, Mymensing)	2 days	3	40x3=120	Br. Offices
21	Research Methodology	AD/DD/JD of BB HO & Br. Offices	5 days	1	40	BBTA
22	Money and Banking Data Reporting	Officials of SBs & NBFIs	3 days	1	40	BBTA
		AD/DD/JD of BB and Officials of SBs and NBFIs (one each in Rangpur, Sylhet, Mymensing)	2 days	3	40x3=120	Br. Offices
23	FDI & External Debt Reporting	Officials of SBs	3 days	1	40	BBTA
		Officials of SBs of Br. Office (Ctg.)	2 days	1	40	Br. Office
	G) Agricultural Financing, SME & Financial Inclusion					
24	Financial Inclusion and Sustainable Finance	Officer/AD/DD of BB HO and Br. Offices	3 days	1	40	BBTA
25	Access to Finance (A2F)*	Officer/AD/DD/JD of BB HO and equivalent officers of NBFIs related institutions	1 day	2	40x2=80	BBTA
		Officials of SBs and AD/DD/JD of BB (one each in Ctg, Rangpur, Sylhet)	1 day	3	40x3=120	Br. Offices
26	Financing Agriculture, CMSME and Women Entrepreneur*	AD/DD/JD of BB HO & Br. Offices (special emphasis to ACD and SMESPD)	3 days	1	40	BBTA
	H) Digital Bangladesh & SDGs					
27	Digital Banking Regulatory Framework*	AD/DD/JD of BB and Mid Level Officials of SBs	3 days	1	40	BBTA
28	Artificial Intelligence (AI) in Banking*	AD/DD/JD of BB HO & Mid Level Officials of SBs	1 day	2	40x2=80	BBTA
29	Sustainable Development Goals	AD/DD/JD of BB HO & Br. Offices and Officials of SBs & NBFIs	2 days	1	40	BBTA

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I) Currency Management & Payment System						
30	Payment and Settlement System in BD	AD/DD/JD of BB HO and Br. Offices	4 days	1	40	BBTA
31	Detection, Disposal of Forged & Mutilated Notes	Cash Officers/AM/DM of BB, Officials of SBs & Law enforcing agencies	1 day	2	40x2=80	BBTA
32	Digital Financial Services (DFS)	AD/DD/JD BB HO and Br. Offices & SPCBL	2 days	1	40	BBTA
J) Human Resources Management & Development Policy						
33	Responsibility and Accountability of BB Officials *	AD/DD/JD of BB HO and Br. Offices	2 days	1	40	BBTA
34	Effective Communication Skills for the Workplace	DD/JD of BB HO and Br. Offices	3 days	2	40x2=80	BBTA
35	Leadership, Team Building and Negotiation Skill	JD/Addl. Director of BB HO and Br. Offices	3 days	1	40	BBTA
36	Ethics in Banking *	Officer/AD of BB HO and Br. Offices	1 day	1	40	BBTA
		DD/JD of BB HO and Br. Offices	1 day	1	40	BBTA
37	From Campus to Corporate (Adaptability Strategy)	Officer/AD of BB HO & Br. Offices	2 days	1	40	BBTA
38	Etiquette & Personal Grooming	DD/JD of BB HO & Offices	2 days	1	40	BBTA
39	Safety, Security and Disaster Management	B, C & D Category Staff of BB HO and Br. Offices	2 days	1	40	BBTA
K) IT Security & IT Skill Development						
40	IT Security and Awareness*	Officer/AD/DD of BB HO & Br. Offices and SPCBL	2 days	1	40	BBTA
41	Information System (IS) Audit*	AD/DD of BB HO & Br. Offices and Officials of SBs (25)	2 days	1	40	BBTA
42	Vulnerability Assessment and Penetration Testing of IT Systems*	AD to Addl. Director Level Officials of ICTD of HO and Br. Office	3 days	1	40	BBTA
43	Fintech and its challenges*	AD/DD of BB HO & Br. Offices & SPCBL and Officials of SBs (20)	2 days	1	40	BBTA
44	Guidelines on ICT Security for Banks and NBFIs	AD/DD/JD of BB HO and Officials of SBs & NBFIs	2 days	1	40	BBTA
		AD/DD/JD of BB and Officials of SBs (one each in Ctg, Khlulna, Rajshahi, Sylhet)	2 days	4	40x4=160	Br. Offices
L) Anti Money Laundering & Combating Financing of Terrorism						
45	Prevention of Money Laundering and Combatting Financing of Terrorism	AD/DD/JD of BB HO and Br. Offices	2 days	1	40	BBTA
46	Trade Based and Credit Backed Money Laundering	AD/DD/JD of BB HO and Br. Offices	2 days	1	40	BBTA

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Program No	Training Course	Level of Participants	Duration	Frequency	Total No. of Participants	Venue
	M) Miscellaneous Program					
47	Procurement Management	AD/DD/JD from procurement related deartments of BB HO & Br. Offices and SPCBL	2 days	1	40	BBTA
48	Internal Audit and Regulatory Compliance	AD/DD of BB HO & SPCBL. and Officials of SBs (30)	3 days	2	40x2=80	BBTA
49	SAP Training on FICO, MM module*	Officer/ AD/DD/JD of BB HO and Br. Offices	3 days	3	40x3=120	BBTA
	N) International Course					
50	Agricultural Financing & Rural Development (CICTAB)	Domestic Participants-15, Foreign Participants-15	5 days	1	30	BBTA
51	International Study Visit Program on Financing CMSME in Bangladesh (APRACA)	Domestic Participants-15, Foreign Participants-15	5 days	1	30	BBTA
	O) Workhop/Seminar					
52	Current Issues and Challenges in Banking (Seminar)	Adtl. Director/Director of BB HO & Br. Offices and Regional Head of SBs	1 day	1	160	BBTA
53	Executive Development Seminar (Topics on Contemporary Issue to be selected by Higher Management)	Director/ED of BB HO & Br. Offices	1 day	2	100x2=200	Head Office
54	Seminar on Digital Currency	JD, Adtl. Director, Director of BB HO, mid level officials of SBs, faculties & teachers of prominent training entities & Universities	1 day	1	250	BBTA
55	Workshop on Environmental, Social, and Governance (ESG)*	Adtl. Director/ Director of BB HO and Br. Offices	1 day	1	150	BBTA
56	Seminar on growth, prospects and challenges of Islamic Banking in Bangladesh *	JD/Adtl. Director/Director of BB HO (160) and Senior Officials of SBs & NBFIs (EVP & above) (40)	1 day	1	200	BBTA
57	Seminar on Cyber Security and Resilience in Banks and FIs	AD/DD/JD of BB HO and Officials of SBs & NBFIs	1 day	1	250	BBTA
	P) TOT for BB, SBs and NBFIs					
58	Foreign Exchange Transactions Reporting	Officials of SBs	4 days	2	40x2= 80	BBTA
59	ISS Reporting of Banks and NBFIs*	Officials of SBs and NBFIs	4 days	2	40x2= 80	BBTA
60	ToT for Faculties/ Trainer * (Training Techniques/Methods and Contemporary Issues)	BBTA Faculties (15), BB HO (7), BB Br. Office (8)	4 days	2	40x2= 80	BBTA/ Elsewhere
61	CIB Business Rules and Online Reporting System	Mid Level Officials of SBs	4 days	2	40x2= 80	BBTA
62	Money and Banking Data Reporting *	Mid Level Officials of SBs	4 days	2	40x2= 80	BBTA
		Total		101		

* New Courses

